

C. Dependent Student's Income Information to Be Verified - Check the box that applies:

- I, the student, will not file and am not required to file a 2015 income tax return with the IRS.
IMPORTANT NOTE: Copies of all W-2's are required, if applicable. If W-2's are unavailable, please list employers below.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

OR

- I, the student, have filed a 2015 income tax return with the IRS. Please continue below.

TAX RETURN FILERS—Important Note: Also, if the student filed, or will file an amended 2015 IRS tax return, the student must contact the financial aid administrator before completing this section.

Instructions: Complete this section if you the student, filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into the student's FAFSA. It takes approximately two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and may take up to eight weeks for paper IRS tax return filers. If you need more information about when or how to use the IRS Data Retrieval Tool see your financial aid administrator.*

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS Income information into the FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The student's school will use the IRS information that was transferred in the verification process.*
- I, the student, have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2015 IRS income information into the student's FAFSA once the student has filed a 2015 IRS tax return. *See instructions above for information on how to use the IRS Data Retrieval Tool. The student's school cannot complete the verification process until the IRS information has been transferred into the FAFSA.*
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and will submit to the school a **2015 IRS tax return transcript**—not a photocopy of the income tax return.
- Check here if the student's IRS tax return transcript is attached to this worksheet.
- Check here if the student's IRS tax return transcript will be submitted to the student's school at a later date. *Verification cannot be completed until the IRS tax return transcript has been submitted to the student's school.*

D. Parent's Income Information to Be Verified - Check the box that applies (if two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents):

- The parent(s) will not file and are not required to file a 2015 income tax return with the IRS.
IMPORTANT NOTE: Copies of all W-2's are required, if applicable. If W-2's are unavailable, please list employers below.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

OR

- The parent(s) have filed a 2015 income tax return with the IRS. Please continue below.

TAX RETURN FILERS—Important Note: Also, if the student's parent(s), filed or will file, an amended 2015 IRS tax return the student's financial aid administrator must be contacted before completing this section.

Instructions: Complete this section if the student's parent(s) filed or will file a 2015 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student's parent(s) has not already used the tool, the parent and the student should go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the parent(s) is eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into the student's FAFSA. It takes approximately two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and may take up to eight weeks for paper IRS tax return filers. If you need more information about how to use the IRS Data Retrieval Tool, contact the student's financial aid administrator.*

Check the box that applies:

- The student's parent(s) has used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2015 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The student's school will use the IRS information transferred into the student's FAFSA to complete the verification process.*
- The student's parent(s) has not yet used the IRS Data Retrieval Tool, but will use the tool to transfer 2015 IRS income information into the student's FAFSA once the parent's IRS tax return has been filed. *See instructions above for information on how to use the IRS Data Retrieval Tool. The student's financial aid administrator cannot complete verification until the parent has transferred IRS information into the student's FAFSA.*
- The parent is unable or chooses not to use the IRS Data Retrieval Tool, and the parent will submit to the student's school a copy of the parent's **2015 IRS tax return transcript(s)**—not photocopies of the income tax return.
- Check here if an IRS tax return transcript(s) is attached to this worksheet.
- Check here if IRS tax return transcript(s) will be submitted to the student's school at a later date. *Verification cannot be completed until the IRS tax return transcript(s) has been submitted to the school.*

Student's Name: _____ Student's SSN: _____

E. Certification and Signature

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student and one parent must sign and date.

Student's Signature

Date

Parent's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

You should make a copy of this worksheet for your records.