

Student's Name: _____ Student's SSN: _____

C. Independent Student's Income Information to Be Verified - Check the box that applies:

- I, the student will not file and am not required to file a 2015 income tax return with the IRS.
Important Note: Copies of all W-2's are required, if applicable. If W-2's are not available, please list employers below.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

OR

- I, the student have filed a 2015 income tax return with the IRS. Please continue below.

TAX RETURN FILERS—Important Note: If you (or your spouse, if married) filed, or will file an amended 2015 IRS tax return, you must contact your financial aid administrator before completing this section. **Instructions:** Complete this section if you, the student, filed or will file a 2015 income tax return with the IRS. *You may use the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes approximately two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and may take up to eight weeks for paper IRS tax return filers. If you need more information about when or how to use the IRS Data Retrieval Tool, see your financial aid administrator.*

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
- I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA once I have filed my 2015 IRS tax return. *See instructions above for information on how to use the IRS Data Retrieval Tool. Your school cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into your FAFSA.*
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2015 IRS tax return transcript(s)**—not photocopies of the income tax return. *To obtain a free IRS tax return transcript, go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2015 IRS tax return was filed). Adequate time from the date of filing your tax return (up to two weeks for IRS electronic filers, and up to eight weeks for paper IRS filers) is necessary prior to requesting an IRS tax return transcript. The IRS estimates allowing a minimum of 5 business days for your receipt of an available requested transcript. If you are married and you and your spouse filed separate 2015 tax returns, you must submit tax return transcripts for both you and your spouse.*
- Check here if an IRS tax return transcript(s) is attached to this worksheet.
- Check here if IRS tax return transcript(s) will be submitted to your school at a later date.
Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.

Student's Name: _____ Student's SSN: _____

D. Certification and Signature

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student and one parent must sign and date.

Student's Signature

Date

Spouse's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

You should make a copy of this worksheet for your records.