Financial Aid Priority Deadlines:	
Fall 2015:	07/01/15
Spring 2016:	11/03/15
Summer 2016:	04/01/16

Financial Aid

V5 Aggregate

2015-16 Verification Worksheet for Independent Students

As per federal regulation, Lanier Technical College must confirm the information you reported on your 2015-2016 Free Application for Federal Student Aid (FAFSA). To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to LTC's financial aid office. Please note that we may ask for additional information. If you have questions about verification, contact our office as soon as possible so that your financial aid processing will not be delayed.

A. Independent Student's Information (please print)

Student's Last Name Student's First Name Student's M.I.

Student's Social Security Number

Student's Street Address (include apt. no.)

Student's Date of Birth

City State Zip Code

Student's Email Address

Student's Home or Cell Phone Number (include area code)

Student's ID Number (if known)

B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1,2015 through June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015-16. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

Include the name of the college for any household member, who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2015, and June 30, 2016. *If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (example)	*18*	*Sister*	*Central University*	*Yes*
		Self		

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Student's Name:____ **Student's SSN:** ____________

C. Independent Student's Income Information to Be Verified - Check the box that applies:

☐ I, the student will not file and am not required to file a 2014 income tax return with the IRS.
Important Note: Copies of all W-2's are required, if applicable. If W-2's are not available, please list employers below.

Employer's Name	2014 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	$2,000.00	Yes

OR

☐ I, the student have filed a 2014 income tax return with the IRS. Please continue below.

TAX RETURN FILERS—Important Note: If you (or your spouse, if married) filed, or will file an amended 2014 IRS tax return, you must contact your financial aid administrator before completing this section. **Instructions**: Complete this section if you, the student, filed or will file a 2014 income tax return with the IRS. *You may use the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.ed.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information into your FAFSA. It takes approximately two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and may take up to eight weeks for paper IRS tax return filers. If you need more information about when or how to use the IRS Data Retrieval Tool, see your financial aid administrator.*

Check the box that applies:

☐ I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2014 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process*.

☐ I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2014 IRS income information into my FAFSA once I have filed my 2014 IRS tax return. *See instructions above for information on how to use the IRS Data Retrieval Tool. Your school cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into your FAFSA.*

☐ I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2014 IRS tax return transcript(s)—**not photocopies of the income tax return. *To obtain a free IRS tax return transcript, go to www.IRS.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2014 IRS tax return was filed). Adequate time from the date of filing your tax return (up to two weeks for IRS electronic filers, and up to eight weeks for paper IRS filers) is necessary prior to requesting an IRS tax return transcript. The IRS estimates allowing a minimum of 5 business days for your receipt of an available requested transcript. If you are married and you and your spouse filed separate 2014 tax returns, you must submit tax return transcripts for both you and your spouse.*

☐ Check here if an IRS tax return transcript(s) is attached to this worksheet.

☐ Check here if IRS tax return transcript(s) will be submitted to your school later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.

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Student's Name:____ **Student's SSN:** ____________

D. Independent Student's Other Information to Be Verified

☐ Check this box if applicable: One of the persons listed in Section B of this worksheet benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2013 or 2014 calendar years. If asked by my school, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

☐ Check this box and complete the section below if the student and/or spouse, who is a member of the student's household, paid child support in 2014, provide in the space below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names and ages of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2014 for each child.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Age of Child for Whom Support was Paid	Annual Amount of Child Support Paid in 2014
John Jones	Jane Smith	Terry Jones 11	$6,000.00
	Total Amount of Child Support Paid		$

Note: If we have reason to believe that the information regarding child support paid is inaccurate, we may require additional documentation, such as:

- A signed statement from the individual receiving the child support certifying the amount of child support received; or
- Copies of the child support payment checks, money order receipts, or similar records of electronic payments having been made.

E. High School Completion Verification

As per federal regulation, LTC's financial aid office must receive documentation of your high school diploma, recognized equivalent or home-school credential. **NOTE: The documentation must be submitted to the LTC Office of Financial Aid, even if previously provided to another LTC office/department (such as an admission office).**

Check the one blank applicable to the documentation you will be submitting with this completed worksheet:

Copy of the student's high school diploma:

___ Copy of student's high school diploma or final high school transcript showing the date the applicant completed secondary school.

OR

Copy of one of the recognized equivalents of student's high school diploma:

___ General Education Development certificate

___ Certificate recognized by the state as an equivalent to a diploma

___ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document

___ Academic transcript showing successful completion of at least a two-year program fully acceptable toward a bachelor's degree

___ Documentation that the student excelled in high school if the student did not complete high school, acceptable only if the student is enrolling in at least an associate's degree program.

OR

Copy of one form of home-school documentation:

___ Transcript signed by student's parent or guardian documenting the successful completion of secondary education and listing the courses completed by the student

___ State-issued home-school certification credential

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Student's Name:____ **Student's SSN:** ____________

F. Identity Verification and Statement of Educational Purpose

The student must appear in person at Lanier Technical College to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at Lanier Technical College to verify his or her identity, the student must provide:

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose, which is provided below, must be notarized. *If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.*

Statement of Educational Purpose

I certify that I, __________________________________, am the individual signing
(Print Student's Name)
this Statement of Educational Purpose and that the Federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending

____ for 2015-2016.
(Name of Postsecondary Educational Institution)

__________________________________ ______________
(Student's Signature) (Date)

____
(Student's ID Number)

Sworn to and Subscribed before me:

This _______ day of __________________, 20_____

____
(Notary Public)

My commission expires ____________________________

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Student's Name:____ Student's SSN: ____________

G. Certification and Signature

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student and spouse (if applicable) must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

________________________________ ____________________________
Student's Signature Date

________________________________ ____________________________
Spouse's Signature Date

________________________________ ____________________________
LTC Financial Aid Staff Member's Signature (ONLY IF WITNESSING SIGNATURES)

________________________________ ____________________________
LTC Financial Aid Staff Member's Signature (IF SIGNED ABOVE, MUST ALSO COPY ORIGNAL ID'S)

You should make a copy of this worksheet for your records.