



Financial Aid Priority Deadlines:	
Fall 2016:	06/30/2016
Spring 2017:	11/07/2016
Summer 2017:	03/27/2017

*Financial Aid*

**V5 Aggregate  
2016-2017 Verification Worksheet for Independent Students**

As per federal regulation, Lanier Technical College must confirm the information you reported on your 2016-2017 Free Application for Federal Student Aid (FAFSA). To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to LTC's financial aid office. Please note that we may ask for additional information. If you have questions about verification, contact our office as soon as possible so that your financial aid processing will not be delayed.

**A. Independent Student's Information (please print)**

_____ Student's Last Name	_____ Student's First Name	_____ Student's M.I.	_____ Student's Social Security Number
_____ Student's Street Address (include apt. no.)			_____ Student's Date of Birth
_____ City	_____ State	_____ Zip Code	_____ Student's Email Address
_____ Student's Home or Cell Phone Number (include area code)			_____ Student's ID Number (if known)

**B. Independent Student's Family Information**

List below the people in your household. Include:

- Yourself
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2016 through June 30, 2017, or if the child would be required to provide your information if they were completing a FAFSA for 2016-17. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member, who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. *If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self		

**C. Independent Student's Income Information to Be Verified - Check the box that applies:**

- I, the student will not file and am not required to file a 2015 income tax return with the IRS.  
**Important Note:** Copies of all W-2's are required, if applicable. If W-2's are not available, please list employers below.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

**OR**

- I, the student have filed a 2015 income tax return with the IRS. Please continue below.

**TAX RETURN FILERS—Important Note:** If you (or your spouse, if married) filed, or will file an amended 2015 IRS tax return, you must contact your financial aid administrator before completing this section. **Instructions:** Complete this section if you, the student, filed or will file a 2015 income tax return with the IRS. *You may use the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to [FAFSA.gov](http://FAFSA.gov), log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes approximately two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and may take up to eight weeks for paper IRS tax return filers. If you need more information about when or how to use the IRS Data Retrieval Tool, see your financial aid administrator.*

**Check the box that applies:**

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
- I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA once I have filed my 2015 IRS tax return. *See instructions above for information on how to use the IRS Data Retrieval Tool. Your school cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into your FAFSA.*
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2015 IRS tax return transcript(s)**—not photocopies of the income tax return. *To obtain a free IRS tax return transcript, go to [www.irs.gov](http://www.irs.gov) and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2015 IRS tax return was filed). Adequate time from the date of filing your tax return (up to two weeks for IRS electronic filers, and up to eight weeks for paper IRS filers) is necessary prior to requesting an IRS tax return transcript. The IRS estimates allowing a minimum of 5 business days for your receipt of an available requested transcript. If you are married and you and your spouse filed separate 2015 tax returns, you must submit tax return transcripts for both you and your spouse.*
- Check here if an IRS tax return transcript(s) is attached to this worksheet.
- Check here if IRS tax return transcript(s) will be submitted to your school at a later date.  
*Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.*

Student's Name: \_\_\_\_\_ Student's SSN: \_\_\_\_\_

**D. Independent Student's Other Information to Be Verified**

- Check this box if applicable: One of the persons listed in Section B of this worksheet benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2014 or 2015 calendar years. If asked by my school, I will provide documentation of the receipt of SNAP benefits during 2014 and/or 2015.
  
- Check this box and complete the section below if the student and/or spouse, who is a member of the student's household, paid child support in 2015, provide in the space below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names and ages of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2015 for each child.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Age of Child for Whom Support was Paid	Annual Amount of Child Support Paid in 2015
John Jones	Jane Smith	Terry Jones 11	\$6,000.00
<b>Total Amount of Child Support Paid</b>			<b>\$</b>

Note: If we have reason to believe that the information regarding child support paid is inaccurate, we may require additional documentation, such as:

- A signed statement from the individual receiving the child support certifying the amount of child support received; or
- Copies of the child support payment checks, money order receipts, or similar records of electronic payments having been made.

**E. High School Completion Verification**

As per federal regulation, LTC's financial aid office must receive documentation of your high school diploma, recognized equivalent or home-school credential. **NOTE: The documentation must be submitted to the LTC Office of Financial Aid, even if previously provided to another LTC office/department (such as an admission office).**

**Check the one blank applicable to the documentation you will be submitting with this completed worksheet:**

*Copy of the student's high school diploma:*

\_\_\_ Copy of student's high school diploma or final high school transcript showing the date the applicant completed secondary school.

**OR**

*Copy of one of the recognized equivalents of student's high school diploma:*

- \_\_\_ General Education Development certificate
- \_\_\_ Certificate recognized by the state as an equivalent to a diploma
- \_\_\_ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document
- \_\_\_ Academic transcript showing successful completion of at least a two-year program fully acceptable toward a bachelor's degree
- \_\_\_ Documentation that the student excelled in high school if the student did not complete high school, acceptable only if the student is enrolling in at least an associate's degree program.

**OR**

*Copy of one form of home-school documentation:*

- \_\_\_ Transcript signed by student's parent or guardian documenting the successful completion of secondary education and listing the courses completed by the student
- \_\_\_ State-issued home-school certification credential



Student's Name: \_\_\_\_\_ Student's SSN: \_\_\_\_\_

**G. Certification and Signature**

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student and spouse (if applicable) must sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
LTC Financial Aid Staff Member's Signature (ONLY IF WITNESSING SIGNATURES)

\_\_\_\_\_  
LTC Financial Aid Staff Member's Signature (IF SIGNED ABOVE, MUST ALSO COPY ORIGINAL ID'S)

**You should make a copy of this worksheet for your records.**