

FINANCIAL AID OFFICE
LANIER TECHNICAL COLLEGE
2990 Landrum Education Drive
Oakwood, GA 30566

SATISFACTORY PROGRESS APPEAL

This form should be completed if your financial aid is being withheld for failure to meet financial aid satisfactory progress requirements.

_____/_____/_____
Name Social Security Number

Current Address City State Zip Code

Program of Study: _____ Telephone _____

Quarter/Semester and year for which you are applying for reinstatement of aid:

Quarter/Semester _____ Year _____

Satisfactory Academic Progress standards which are used to judge academic progress must be cumulative and include all periods of a student's enrollment, even periods of enrollment in which the student did not receive SFA funds. Federal guidelines allow schools to set aside satisfactory standards for individual students if it determines that an unusual situation affected the student's progress. Examples of mitigating circumstances include: student or family illness or injury, death in student's immediate family. Personal situations (i.e. a new work schedule, personal family issues, lack of transportation) do not meet the definition of mitigating circumstances and some students may have to pay for classes until they meet the minimum requirements as established by the Department of Education and Lanier Technical College. Please explain below the unique circumstances, which resulted in your not being able to maintain satisfactory progress and provide **supporting documentation**. Indicate how these circumstances have changed so that you can comply with the regulations in the future. Please complete this form and add additional pages and documentation as needed. You will be notified if your appeal has been approved and eligibility for aid has been reinstated. Students who file an appeal that is approved will usually be placed on an academic improvement plan specifying the number of credit hours to be taken, and the grades to be earned in order to maintain future eligibility for financial aid. If the appeal is denied, please be prepared to pay the required tuition and fees in order to remain in classes.

Student Signature _____ Date ____/____/____