



Computer Workshops

Best Value and Highest Quality
Computer Training Available
\$100 per person

Spring 2007							
Oakwood Campus				Forsyth Campus			
Day	Date	Time	Workshop	Day	Date	Time	Workshop
Mon	4/9/2007	8:30 a.m. - 3:30 p.m.	Access Intermediate	Tues	4/10/2007	8:30 a.m. - 3:30 p.m.	Excel Introduction
Mon/Wed	4/9 & 4/11	6 p.m. - 9 p.m.	Excel Introduction	Tues/Thurs	4/10 & 4/12	6 p.m. - 9 p.m.	Excel Intermediate
Wed	4/11/2007	8:30 a.m. - 3:30 p.m.	Word Advanced	Thurs	4/12/2007	8:30 a.m. - 3:30 p.m.	Access Intermediate
Mon	4/16/2007	8:30 a.m. - 3:30 p.m.	Excel Intermediate	Sat	4/14/2007	8 a.m. - 1:30 p.m.	Word Intermediate
Mon/Wed	4/16 & 4/18	6 p.m. - 9 p.m.	Outlook Introduction	Tues	4/17/2007	8:30 a.m. - 3:30 p.m.	Word Advanced
Wed	4/18/2007	8:30 a.m. - 3:30 p.m.	Access Advanced	Tues/Thurs	4/17 & 4/19	6 p.m. - 9 p.m.	Access Intermediate
Mon	4/23/2007	8:30 a.m. - 3:30 p.m.	Word Introduction	Thurs	4/19/2007	8:30 a.m. - 3:30 p.m.	Excel Intermediate
Mon/Wed	4/23 & 4/25	6 p.m. - 9 p.m.	Excel Intermediate	Fri	4/20,4/27,5/4,5/11	9:00 a.m. - 1:00 p.m.	Intro to Computers
Wed	4/25/2007	8:30 a.m. - 3:30 p.m.	Excel Advanced	Sat	4/21/2007	8 a.m. - 1:30 p.m.	Excel Introduction
Mon	4/30/2007	8:30 a.m. - 3:30 p.m.	Outlook Intermediate	Tues	4/24/2007	8:30 a.m. - 3:30 p.m.	Access Advanced
Mon/Wed	4/30 & 5/2	6 p.m. - 9 p.m.	Access Intermediate	Tues/Thurs	4/24 & 4/26	6 p.m. - 9 p.m.	Excel Advanced
Wed	5/2/2007	8:30 a.m. - 3:30 p.m.	Access Introduction	Thurs	4/26/2007	8:30 a.m. - 3:30 p.m.	Word Introduction
Mon	5/7/2007	8:30 a.m. - 3:30 p.m.	Word Intermediate	Sat	4/28/2007	8 a.m. - 1:30 p.m.	Outlook Introduction
Mon/Wed	5/7 & 5/9	6 p.m. - 9 p.m.	Excel Advanced	Tues	5/1/2007	8:30 a.m. - 3:30 p.m.	Excel Advanced
Wed	5/9/2007	8:30 a.m. - 3:30 p.m.	Excel Introduction	Tues/Thurs	5/1 & 5/3	6 p.m. - 9 p.m.	Word Advanced
Mon	5/14/2007	8:30 a.m. - 3:30 p.m.	Access Intermediate	Thurs	5/3/2007	8:30 a.m. - 3:30 p.m.	Outlook Intermediate
Mon/Wed	5/14 & 5/16	6 p.m. - 9 p.m.	Word Advanced	Sat	5/5/2007	8 a.m. - 1:30 p.m.	Excel Intermediate
Wed	5/16/2007	8:30 a.m. - 3:30 p.m.	Word Advanced	Tues	5/8/2007	8:30 a.m. - 3:30 p.m.	Access Introduction
Mon	5/21/2007	8:30 a.m. - 3:30 p.m.	PowerPoint Introduction	Tues/Thurs	5/8 & 5/10	6 p.m. - 9 p.m.	Excel Introduction
Mon/Wed	5/21 & 5/23	6 p.m. - 9 p.m.	Excel Introduction	Thurs	5/10/2007	8:30 a.m. - 3:30 p.m.	Word Intermediate
Wed	5/23/2007	8:30 a.m. - 3:30 p.m.	Excel Intermediate	Sat	5/12/2007	8 a.m. - 1:30 p.m.	Access Intermediate
Mon/Wed	5/28 & 5/30	6 p.m. - 9 p.m.	PowerPoint Intermediate	Tues	5/15/2007	8:30 a.m. - 3:30 p.m.	Excel Introduction
Wed	5/30/2007	8:30 a.m. - 3:30 p.m.	Access Advanced	Tues/Thurs	5/15 & 5/17	6 p.m. - 9 p.m.	PowerPoint Intermediate
Mon	6/4/2007	8:30 a.m. - 3:30 p.m.	Word Introduction	Thurs	5/17/2007	8:30 a.m. - 3:30 p.m.	Access Intermediate
Mon/Wed	6/4 & 6/6	6 p.m. - 9 p.m.	Excel Intermediate	Sat	5/19/2007	8 a.m. - 1:30 p.m.	Excel Advanced
Wed	6/6/2007	8:30 a.m. - 3:30 p.m.	Excel Advanced	Tues	5/22/2007	8:30 a.m. - 3:30 p.m.	Word Advanced
Mon	6/11/2007	8:30 a.m. - 3:30 p.m.	Access Introduction	Tues/Thurs	5/22 & 5/24	6 p.m. - 9 p.m.	Excel Intermediate
Mon/Wed	6/11 & 6/13	6 p.m. - 9 p.m.	Access Advanced	Thurs	5/24/2007	8:30 a.m. - 3:30 p.m.	PowerPoint Introduction
Wed	6/13/2007	8:30 a.m. - 3:30 p.m.	Word Intermediate	Tues	5/29/2007	8:30 a.m. - 3:30 p.m.	Excel Intermediate
Mon	6/18/2007	8:30 a.m. - 3:30 p.m.	Excel Introduction	Tues/Thurs	5/29 & 5/31	6 p.m. - 9 p.m.	Access Advanced
Mon/Wed	6/18 & 6/20	6 p.m. - 9 p.m.	Excel Advanced	Thurs	5/31/2007	8:30 a.m. - 3:30 p.m.	Access Advanced
Wed	6/20/2007	8:30 a.m. - 3:30 p.m.	Access Intermediate	Sat	6/2/2007	8 a.m. - 1:30 p.m.	Word Advanced
Dawson Campus				Tues	6/5/2007	8:30 a.m. - 3:30 p.m.	Word Introduction
Sat	4/21,4/28,5/5,5/12	9:00 a.m. - 1:00 p.m.	Intro to Computers	Tues/Thurs	6/5 & 6/7	6 p.m. - 9 p.m.	Excel Advanced
Sat	5/19	8:30 a.m. - 1:30 p.m.	Windows XP	Thurs	6/7/2007	8:30 a.m. - 3:30 p.m.	Excel Advanced
Sat	5/26	8:30 a.m. - 1:30 p.m.	Word Introduction	Sat	6/9/2007	8 a.m. - 1:30 p.m.	Excel Introduction
Sat	6/2	8:30 a.m. - 1:30 p.m.	Excel Introduction	Tues	6/12/2007	8:30 a.m. - 3:30 p.m.	Access Introduction
Winder Barrow Campus				Tues/Thurs	6/12 & 6/14	6 p.m. - 9 p.m.	Word Introduction
Friday	4/13, 4/20, & 4/27	9 a.m. - 12:00	Computer for Beginners	Thurs	6/14/2007	8:30 a.m. - 3:30 p.m.	Word Intermediate
Sat	4/14	9 a.m. - 12:00	Microsoft FrontPage	Sat	6/16/2007	8 a.m. - 1:30 p.m.	PowerPoint Intermediate
Sat	4/21	9 a.m. - 12:00	Microsoft PowerPoint	Tues	6/19/2007	8:30 a.m. - 3:30 p.m.	Excel Introduction
Banks Campus				Tues/Thurs	6/19 & 6/21	6 p.m. - 9 p.m.	Excel Introduction
Friday	4/6, 4/13, & 4/20	9 a.m. - 12:00	Computer for Beginners	Jackson Campus			
Tues/Thur	4/10 & 4/12	9 a.m. - 12:00	Microsoft Word	Tues/Thur	4/10 & 4/12	9 a.m. - 12:00	Computer for Beginners

Small classes allow for one-on-one attention to your specific needs
Satisfaction Guarantee comes with all training
Corporate purchasing options available for savings

CALL (770) 531-4500 TO REGISTER