



**Business Resources**  
**Accounting • Banking • Finance**  
**Lanier Technical College Library**  
**Oakwood Campus Room 350**



**Contact the Library**

Library Website: <http://www.laniertech.edu/library>

Ask a Librarian: (770) 531-6379 or [ksummey@laniertech.edu](mailto:ksummey@laniertech.edu)

**Start Your Research Here** (Go to the [Library web site](#) and click for these resources)

**Credo Reference Online Books** *Use your student ID number to register as a new user*

- [BUSINESS: The Ultimate Resource - Dictionary of Business and Management](#)
- [Dictionary of Accounting](#)
- [Dictionary of Human Resources and Personnel Management](#)
- [Dictionary of Publishing and Printing](#)
- [The Penguin Dictionary of Economics](#)
- [The Ultimate Business Library, Wiley](#)

**eBooks at EBSCOhost**

Click the link below to view full books online. Off-campus access requires a password, which may be picked up at the library each quarter or requested by e-mailing your name and student ID number to [ksummey@laniertech.edu](mailto:ksummey@laniertech.edu).

- Banking Careers: Clerical, Professional, Managerial.
- Corporate Finance Demystified
- The Dictionary of Banking: Over 5,000 Terms Defined and Explained / Charles J. Woelfel.
- Encyclopedia of Banking & Finance / [edited by] Charles J. Woelfel.

**GALILEO**

The following databases are available online through GALILEO. Off-campus access requires a password, which may be picked up at the library each quarter or requested by e-mailing your name and student ID number to [ksummey@laniertech.edu](mailto:ksummey@laniertech.edu).

***Databases:***

[ABI/INFORM Complete \(at ProQuest\)](#) - Articles, business and management

[Academic Search Complete](#) - Articles, some peer-reviewed, all topics

[Accounting and Tax Database \(at ProQuest\)](#) – Tax and accounting journal articles

[Asian Business & Reference \(at ProQuest\)](#) – Covers many Asian companies

[Banking Information Source \(at ProQuest\)](#) – Over 300 full-text journals

[Business Source Complete](#) - Articles, some peer-reviewed, company information

[European Business \(at ProQuest\)](#) – More than 110 leading titles on European industries

[ProQuest Newspapers](#) – Includes archival issues New York Times, Wall Street Journal

[Regional Business News](#) - Newspaper articles, business, regional

[Research Library \(at ProQuest\)](#) - Articles, all topics, peer-reviewed

## Useful Websites

[Accounting, Business Studies, and Economic Dictionary](#): From ITS Tutorial School.

[Accounting Coach](#): Developed by a Univ. of Wisconsin professor and CPA.

[Internet Public Library Websites on Business](#): Directory of sites related to business.

## Searching the Library Catalog

The Library Catalog shows holdings at all LTC libraries. Go to the LTC Library home page and click on [Library Catalog](#). Start with a **Keyword Search**. You may also explore **Subject Headings** to find relevant materials.

## Call Numbers to Browse

HF 5601 – 5689 – Accountancy and Bookkeeping

HG1 – HG6051 – Banking and Finance

## Reference Books at Oakwood Campus (May be used in Library)

*Ask the librarian for assistance with reference materials, or browse by call number.*

1001 Financial Words You Need to Know. (2003)

R HG151 .A15 2003

Accountant's Handbook. (2007)

R HF5621 .A22 2007

Accounting: Concepts and Applications.

R HF5635 .S618 1999

Dictionary of Finance and Investment Terms.(2006)

R HG151 .D69 2006

Encyclopedia of Banking and Finance\*

R HG151 .E63

\* Also available as [electronic book](#) accessed through GALILEO.

Dictionary of Banking Terms.

R HG151 .F57

Dictionary of Financial Abbreviations. (2002)

R HG151.3 .P38 2002

Quick Books 2007: All-in-One-Reference for Dummies. (2007)

R HF5679 .N44997 2007

## Business Magazines in the Library (Oakwood Campus)

\* Click links for magazine websites

- [Accounting Today](#)
- [Business Week](#)
- [Entrepreneur](#)
- [Forbes](#)
- [Georgia Trend](#)
- [INC Magazine](#)
- [Journal of Accountancy](#)
- [Kiplinger's Personal Finance](#)
- [Money](#)
- [Office Solutions](#)
- [Smart Money](#)