



Healthcare Assistant Certificate Lanier Technical College Library Resources Oakwood Campus, Room 350



Contact the Library

Library Website: <http://www.laniertech.edu/library>

Ask a Librarian: (770) 531-6379 or ksummey@laniertech.edu

ONLINE RESOURCES (Go to [Library web page](#) to view each of these Resources)

CREDO Reference Use your student ID number for off-campus access.

To access online books, go to the [library web site](#) and click on [Online Resources](#)

- [The American Heritage Medical Dictionary](#)
- [Dictionary of Human Resources and Personnel Management](#)
- [Dorland's Illustrated Medical Dictionary](#)
- [Human Body Book: An Illustrated Guide to its Structure, Function and Disorders](#)
- [Jablonski's Dictionary of Medical Acronyms & Abbreviations](#)
- [Mosby's Dictionary of Medicine, Nursing and Health Professions](#)
- [Mosby's Handbook of Herbs & Natural Supplements](#)
- [Taber's Cyclopedic Medical Dictionary](#) (21st ed.)

GALILEO

The following databases and journals are available online through GALILEO. Off-campus access requires a **password**, which may be picked up at the library each quarter, or requested by e-mailing your name and ID # to ksummey@laniertech.edu.

Recommended Databases:

[Career and Technical Education](#) (ProQuest)

Includes several hundred full-text vocational titles.

[Consumer Health Complete](#) (EBSCOhost)

A comprehensive resource for consumer-oriented health content, including full text from many health reference books and encyclopedias and thousands of health reports as well as physician-generated videos and hundreds of medical images and diagrams.

[MedicLatina](#) (EBSCOhost)

Provides access to the full text for more than 140 peer-reviewed medical journals in native Spanish. The majority of full-text titles are available in native (searchable) PDF or scanned-in-color.

[Merck Manual](#)

The standard medical reference sources for over 100 years providing detailed information on virtually all disorders, complete with discussion of symptoms and current therapy.

[Nursing and Allied Health Source](#) (ProQuest)

Provides users with reliable healthcare information covering nursing, allied health, alternative and complementary medicine, and much more.

[Salem Health](#)

State-of-the-art online reference source for medical information.

Sample Full-Text Journals on GALILEO:

- [American Journal of Health Studies](#)
- [American Journal of Public Health](#)
- [Consumer Reports on Health](#)
- [Current Health 2](#)
- [Healthcare Executive](#)
- [Healthcare Financial Management](#)
- [Internet Journal of Law, Healthcare and Ethics](#)
- [Journal of Healthcare Management](#)
- [Managed Healthcare Executive](#)
- [Medical Device Daily](#)
- [Modern Healthcare](#)

eBooks at EBSCOhost (Over 26,000 electronic books)

Sample titles available:

- [Anatomy and Physiology: An Easy Learner](#)
- [Biology of Disease](#)
- [Careers in Health Care](#)
- [Financial Management of Hospitals and Healthcare Organizations, 3rd ed.](#)
- [Health Care Career Starter](#)
- [Healthcare Finance: An Introduction to Accounting and Financial Management](#)
- [Healthcare Informatics](#)
- [Implementing an Electronic Health Record System](#)
- [Managed Care Made Easy](#)
- [Medical Ethics: A Very Short Introduction](#)
- [Medical Terminology Demystified](#)
- [Microsoft Office 2003 for Healthcare](#)
- [Opportunities in Allied Health Careers](#)
- [Strategic Management of Information Systems in Healthcare](#)
- [Top 100 Health Care Careers](#)
- [Understanding Health Insurance: A Guide to Professional Billing](#)

Useful Websites

Center for Health Care Strategies (CHCS)	www.chcs.org
Healthcare Billing and Management Association	www.hbma.org
Healthcare Financial Management Association	www.hfma.org
Healthcare Information & Management Systems Society	www.himss.org
Healthcare Management Technology	www.healthmgtech.com

Searching the Library Catalog

The Library Catalog shows holdings at all LTC libraries. Go to the LTC Library home page and click on [Library Catalog](#). Start with a **Keyword Search** (medical

terminology, medical insurance, etc.) You may also explore **Subject Headings** to find relevant materials.

Call Numbers to Browse

HF5546-5550	Office and personnel management
HF5735-5746	Business records management
HG9371-9399	Health insurance
KF3820	Medical Law and Ethics
QM – QP	Human Anatomy / Physiology
R	Medicine
R123	Medical Terminology
RA	Public Health

Some of the Reference Books at Oakwood Campus (May be used in Library)

Ask the librarian for assistance with reference materials, or browse by call number.

- [Fundamentals of Anatomy and Physiology](#) R QP34.5 .R55 2010
- [Taber's Cyclopedic Dictionary](#) R R121 .T18 2009
- [Medical Terminology: A Living Language](#) R R123 .F697 2009
- [Essentials of Medical Language](#) R R123 .A44 2010
- [Stedman's Abbreviations, Acronyms & Symbols](#) R R123 .S69 2003
- [Stedman's Medical Terminology Flash Cards \(kit\)](#) R R123 .S111 2010
- [Medical Terminology: Language for Health Care](#) R R123 .T45 2010
- [Medical Language: Immerse Yourself](#) R R123 .T87 2011
- [Outlines and Highlights for Anatomy, Physiology & Disease](#) R R130.3 .C651 2010
- [Law & Ethics for Medical Careers](#) R R725.5 .J83 2010
- [HIPPA Plain & Simple: A Guide for Healthcare Professionals](#) R R728 .H3628 2004
- [Medical Transcriptions Guide: Do's and Don'ts](#) R R728.8 .D54 2005
- [Glencoe Computers in the Medical Office](#) R R864 .S26 2005
- [Managing Human Resources in Health Care Organizations](#) RA971.35 .M268 2007
- [Current Procedural Terminology](#) R RB115 .C171 2010
- [HCPCS: Healthcare Common Procedural Coding System](#) R RB115 .H37 2009
- [International Classification of Diseases, ICD-9-CM](#) R RB115 .I33 2009

Magazines in the Oakwood Library * *Click on Links to Visit Magazine Websites* *

- [Health Management Technology Journal](#)
- [Healthcare Traveler](#)
- [Managed Care](#)
- [Office Solutions](#)
- [Prevention](#)