

## Guide to Georgia Career Information Center



### **Features**

- Hundreds of descriptions for different occupations including videos
  - Advice for creating a resume and searching for jobs
  - Provides list of careers that match your skills, abilities and interests
  - Creates list of colleges and financial aid sources that match your occupational interests
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#### 1. *To access GCIS*

- a. Go to the library home page at [www.laniertech.edu/library](http://www.laniertech.edu/library)
- b. Click on **Online Resources** and select the **GCIS** link
- c. A new browser will pop up. Click the center button to enter GCIS.
- d. Enter your *username* as: **laniertcl**
- e. Enter your *password* as: **gcis902**

#### 2. *Exploration*

- a. Take career-matching quizzes based on skills, abilities, and interests  
(**Skills Assessment** or **Occupation Sort**)
- b. Career results include job descriptions and educational resources

#### 3. *Career*

- a. Click on **Occupations** for detailed information on hundreds of careers
- b. Other links under this menu include career profiles and advice on searching for jobs and creating resumes

#### 4. *Education*

- a. Find links to colleges that provide programs in selected career fields
- b. Explore financial aid opportunities for your selected program

#### 5. *Additional Resources*

- a. Georgia Resources – Education fact sheets for the state
- b. Occupational Supply Demand System – Career outlook statistics

**If you need assistance please ask a librarian: (770) 531-6379 or [bhedrick@laniertech.edu](mailto:bhedrick@laniertech.edu)**