

Fall 2018, Spring 2019 and Summer 2019

Your application has been selected for review in a process called verification. In this process, Financial Aid Counselors will be comparing information from your Free Application for Federal Student Aid (FAFSA) with this worksheet. If there are differences between your FAFSA information and the documents you submit, corrections may need to be transmitted to the federal processor. Federal regulations require us to complete verification before disbursing federal aid.

Print Student's Name (Last, First, MI) _____

A. FAMILY INFORMATION

1) Select your FAFSA status. (You are considered dependent if you were required to provide parental information.)

Dependent Student

List the people in your parents' household, excluding foster children. Include:

- * yourself, regardless of where you live,
- * the parent(s) whose income you reported on the FAFSA (including step-parent),
- * your parent(s)' other children and other people, **IF** your parent(s) will provide more than half of their support from July 1, 2018 through June 30, 2019.

Independent Student

List the people in your household, excluding foster children. Include:

- * yourself,
- * your spouse, if married,
- * your children,
- * other people, **IF** you or your spouse will provide more than half of their support from July 1, 2018 through June 30, 2019.

2) Write your name on **Line 1** then list the names of all **Members of Your Household**. List each person's Date of Birth and their relationship to you. If anyone listed will be enrolled at least half-time in a degree or certificate program at a postsecondary institution between July 1, 2018 and June 30, 2019, include the name of the college they will attend.

	Full Name	Date of Birth	Relationship	Name of College
1			Self	Lanier Technical College
2				
3				
4				
5				
6				
7				

If more space is needed, continue this table on a separate page with the student's Name and LTC ID # at the top.

B. INCOME INFORMATION

We highly encourage you and your parents to use the **IRS Data Retrieval Tool** on your FAFSA to transfer Federal tax information from the IRS to your FAFSA.

Indicate whether a 2016 federal tax return or extension was (or will be) filed for each:	
<i>All Students:</i>	<i>If Parental Information is included on the FAFSA:</i>
Student: <input type="checkbox"/> yes <input type="checkbox"/> filed extension <input type="checkbox"/> no*	Parent 1: <input type="checkbox"/> yes <input type="checkbox"/> filed extension <input type="checkbox"/> no* <input type="checkbox"/> N/A
Spouse: <input type="checkbox"/> yes <input type="checkbox"/> filed extension <input type="checkbox"/> no* <input type="checkbox"/> N/A	Parent 2/Stepparent: <input type="checkbox"/> yes <input type="checkbox"/> filed extension <input type="checkbox"/> no* <input type="checkbox"/> N/A

*No - Complete item 3 on reverse side.

1) If “yes” was selected by any person above and that person **did not use** the IRS Data Retrieval Tool, their **2016 IRS Tax Return Transcript** must be submitted.

To request a free Federal Tax Return Transcript:

- go to www.irs.gov
- Click on “[Get My Tax Record](#)”
- You can download and print your Tax Return Transcript immediately, or request the Tax Return Transcript be mailed to your address on record.
- Select the preferred method and follow instructions for retrieving your Tax Return Transcript.

2) If “**filed extension**” was selected by any person above, submit

- their IRS Form 4868 and
- all W-2s **OR** a signed statement by a self-employed individual certifying their 2016 Adjusted Gross Income and US income tax paid.
- Please note that a Federal Tax Return Transcript will be required once filing is complete.

3) If “no” was selected by any person above, complete the following table and submit copies of W-2s, if available.

Did not file, but earned income		Source of Income/Employer	2016 Income Earned	W-2(s) Provided
Student	<input type="checkbox"/> yes <input type="checkbox"/> no		\$	<input type="checkbox"/> yes <input type="checkbox"/> no
Spouse	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A		\$	<input type="checkbox"/> yes <input type="checkbox"/> no
Parent 1	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A		\$	<input type="checkbox"/> yes <input type="checkbox"/> no
Parent 2/Stepparent	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> N/A		\$	<input type="checkbox"/> yes <input type="checkbox"/> no

C. HIGH SCHOOL COMPLETION STATUS

Did you submit proof of your high school completion status to the LTC Office of Admissions?

- Yes. Go to **Part B**.
- No. Provide to the Financial Aid Office one of the following to document your high school completion status.
 - A copy of your high school diploma.
 - A copy of your final official high school transcript that shows the date your diploma was awarded.
 - A copy of your General Educational Development (GED) certificate or GED transcript.
 - For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
 - An academic transcript indicating that you have successfully completed at least a two-year college program that is acceptable for full credit toward a bachelor’s degree.
 - If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
 - If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

D. IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

To Be Signed at the Institution’s Financial Aid Office

The student must appear in person at the **Lanier Technical College** to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

To be completed by an official in the LTC Financial Aid Office:

Type of Photo ID:	
ID Copied & Received By:	
Date:	

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I, _____ ,
Printed Student’s Name

am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending the Lanier Technical College for 2018-2019.

_____ Date
Student’s Signature for Statement of Educational Purpose

Each person signing this form certifies that all the information reported on it is complete and correct. **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

 Student Signature Date

 Parent Signature, if their information was included on the FAFSA Date

Submit this form and all required documents to the LTC Financial Aid Office.

Last Name Beginning A-E	Last Name Beginning F-L	Last Name Beginning M-R	Last Name Beginning S-Z	Veterans Benefits
Willita Hutto (770) 533-7018	Terrell Boone (770) 533-7024	Joan Sims (770) 533-7019	Georgia Harmon (678) 341-6618	Shay Snow (770) 533-7022
Fax – (678) 989-3210 whutto@laniertech.edu	Fax – (678) 989-3195 tboone@laniertech.edu	Fax – (678) 989-3032 jsims@laniertech.edu	Fax – (678) 989-3076 gharmon@laniertech.edu	Fax – (678) 989-3181 ssnow@laniertech.edu