



September 21, 2020

Dr. D. Ray Perren  
President  
Lanier Technical College  
2535 Lanier Tech Drive  
Gainesville, GA 30507

Dear Dr. Perren:

Thank you for submitting the following substantive change:

Substantive change:  
**Not Elsewhere Categorized**  
Submission date:  
**5/4/2020**  
Implementation date:  
**8/1/2020**  
Case ID:  
**SC010627**

The institution provided information regarding offering the existing Technical Certificate program in Health Information Technology Specialist at the previously approved Alliance Academy for Innovation off-campus instructional site. The program will use existing curriculum and faculty; no additional resources will be needed. This does not appear to be a substantive change; thus, neither notification nor approval is required.

Please refer to the SACSCOC substantive change policy. Only changes defined in policy should be submitted for notification and/or approval; changes not defined in policy should not be submitted. For future submissions, clearly indicate the type(s) of policy-defined substantive change being submitted. Your SACSCOC vice president and the substantive change staff are available for guidance as needed.

**We acknowledge the information.**

Should you need assistance, please contact Dr. Denise Y. Young at 404-679-4501 or via email at [dyoung@sacscoc.org](mailto:dyoung@sacscoc.org).

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

Kevin W. Sightler, Ph.D.  
Director of Substantive Change

KWS/SKO:lp

cc: Dr. Joanne P. Tolleson, Vice President, Institutional Effectiveness & Operations  
Dr. Denise Y. Young