



May 29, 2013

Dr. Ray Perren
President
Lanier Technical College
2990 Landrum Education Drive
Oakwood, GA 30566

Dear Dr. Perren:

Thank you for your letter of October 16, 2012, transmitting a prospectus for the A.A.S. in Health Information Technology to be offered, effective August 2013.

The 64 credit hour program will be offered in traditional face-to-face format as well as hybrid and distance education formats. The program will provide graduates with training to work in medical records, medical insurance, public service, and customer service. The program is consistent with the mission and strategic initiatives of the College.

Evidence of a needs assessment was provided to include the number of jobs anticipated annually for which skills provided by the program will be required. Appropriate planning by faculty members and other groups was described. Planning and evaluation processes at the institution were described with a description of how the program will be included in those processes.

Outcomes and learning objectives were listed along with a schedule of course offerings. Qualifications of faculty members teaching in the program appear appropriate. A full-time Program Coordinator with a bachelor's degree in Health Administration will provide administrative oversight. Access to adequate learning resources to support the program appears sufficient. No additional physical facilities or equipment will be required. Adequate financial resources to support the program are available.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Associate of Applied Science in Health Information Technology degree program to be offered, effective August 2013. It was the decision of the Board to approve the program and include it in the scope of the current accreditation.

Enclosed is an invoice for \$300 to help defray the cost of reviewing the prospectus.

Best regards,

Belle S. Wheelan, Ph.D.
President

BSW/ABC:efk

Enclosure

cc: Joanne Tolleson, Vice President, Institutional Effectiveness and Operations at
Forsyth Campus
Dr. Steven M. Sheeley