



January 9, 2014

Dr. Ray Perren
President
Lanier Technical College
2990 Landrum Education Drive
Oakwood, GA 30566

Dear Dr. Perren:

Thank you for your letter of September 24, 2013, transmitting a prospectus for the HVAC Apprenticeship technical certificate of credit program to be offered, effective May 2014.

The primary target audience for the program will be workers currently employed in the HVAC field who need additional training in HVAC installation. Instruction will be offered through traditional classroom instruction, on-campus lab instruction, and occupation-based hands-on instruction under the direction of apprenticeship supervisors.

The program is consistent with the mission and strategic plans of the College. Appropriate approvals have been secured. Evidence of need for the program was provided to include employment opportunities in the College's service area and in the state of Georgia. A schedule of course offerings, course descriptions, and learning outcomes for the program were provided. Assessment processes were described. Qualifications of faculty members scheduled to teach in the program appear appropriate. The full-time program coordinator will provide oversight. Learning resources, physical facilities and equipment, and financial support appear adequate to support the program.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the HVAC Apprenticeship technical certificate of credit degree program. It was the decision of the Board to approve the program and include it in the scope of the current accreditation.

Enclosed is an invoice for \$300 to help defray the cost of review of the prospectus.

Best regards,

Belle S. Wheelan, Ph.D.
President

BSW/ABC:iyw

Enclosure

Cc: Dr. Joanne Tolleson, Vice President, Institutional Effectiveness & Operations at Forsyth Campus
Dr. Steven M. Sheeley