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From: [Tolleson, Joanne](#)
Sent: Wednesday, May 11, 2022 4:43 PM
To: [Mary Chesson](#)
Subject: RE: HVAC Apprenticeship Certificate

Hi Mary,

Yes, that is the official name.

I have attached the approval page for our internal program approval process. We sent the program on for approval by our state system office and then to the Commission using this name.

Regards,
Joanne

From: [Mary Chesson](#)
Sent: Wednesday, May 11, 2022 1:57 PM
To: [Tolleson, Joanne](#)
Subject: HVAC Apprenticeship Certificate

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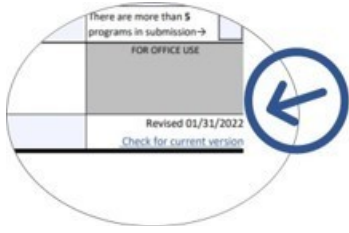
Hello, Joanne.

Just to make sure: the program as approved by the state was noted as the Technical Certificate of Credit (TCC) program in HVAC Apprenticeship. Is that the program name the institution will use?

Mary C.

Mary Chesson
Substantive Change Reviewer
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033-4097
mchesson@sacscoc.org

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LANIER

Technical College

New Program Request Approvals

Is this a New Program Existing Program Program Termination

Program: HVAC Apprenticeship TCC (HA61)

Campus: Hall

Degree

Diploma

Certificate

Institutional Effectiveness: James Tolleson

8/27/2021
Date

Curriculum/Instruction Committee: Jan R. Hayford

8/27/2021
Date

VPAA: Donna Brunson

9/22/2021
Date

President: Jim McDonald

9/22/2021
Date

TCSG State Board of Directors Approval Date: _____

Or

TCSG Assistant Commissioner Approval Date: _____

From: Tolleson, Joanne
Sent: Wednesday, May 11, 2022 12:17 PM
To: Gadberry, Brad; Turner, Betsy
Subject: FW: HVAC Apprenticeship TCC

For sub change log

Sent from [Mail](#) for Windows

From: [Tolleson, Joanne](#)
Sent: Wednesday, May 11, 2022 12:16 PM
To: [Mary Chesson](#)
Subject: RE: HVAC Apprenticeship TCC

Hi Again Mary,

I discussed this with the Program Coordinator over our Air Conditioning Repair Program.

The cognitive or didactic portion of the curriculum will be delivered in on-campus classrooms and distance education classes.

Demonstration of psychomotor skills will be introduced in the classroom and lab, and tested in the classroom and lab.

Students will practice the skills on the jobsite while working under a qualified supervisor who meets U.S. DOL qualifications.

I hope this answers your questions. Please let me know if you need additional information.

Regards,

Joanne

From: [Mary Chesson](#)
Sent: Thursday, May 5, 2022 5:56 PM
To: [Tolleson, Joanne](#)
Subject: HVAC Apprenticeship TCC

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Hello, Joanne.

I am reviewing the prospectus for the HVAC Apprenticeship TCC, and I have an initial question of clarification:

1. I noted the statement that the majority of the program would be delivered at various businesses. It was not clear what was actually going to be offered at those locations. Could you clarify if program instruction (didactic instruction) occurs at those locations or just apprenticeship skills development experience? (I wasn't quite sure how to interpret the lecture/lab credits on the curriculum plan).

Thank you, in advance, for your assistance.

Mary C.

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