

From: Tolleson, Joanne <jtolleson@laniertech.edu>
Sent: Tuesday, May 10, 2022 1:59:33 PM
To: Mary Chesson <mchesson@sacscoc.org>
Subject: RE: Jackson County Correctional Institute closure

Hi Mary,

Sorry for any mix-ups on our end.

I have attached a new cover sheet, a teach-out plan for the Jackson Correctional Institute, and a copy of the original cover letter signed by our President.

I hope this is everything you need, but if not of course let me know.

Regards,
Joanne

From: [Mary Chesson](#)
Sent: Friday, May 6, 2022 10:15 AM
To: [Tolleson, Joanne](#)
Subject: [EXTERNAL]Jackson County Correctional Institute closure

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello, Joanne.

I am reviewing the information for the closure of the Jackson County Correctional Institute OCIS. It appears the teach-out plan information included in the submission was for a different OCIS and did not address students at the Correctional Institute. Could you provide the teach-out plan for this particular OCIS so I can upload it to the box documents for the case?

Thank you,
Mary C.

Mary Chesson
Substantive Change Reviewer
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033-4097
mchesson@sacscoc.org

[Cover Sheet](#) revised 01/31/22
Ensure yours is current



LANIER

Technical College

Hall Campus | 2535 Lanier Tech Drive | Gainesville, Georgia 30507
p: 770-533-7030 | f: 678-989-3107

Office of the President

December 20, 2021

Dr. Belle Wheelan
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan:

I am writing to notify the Commission of Lanier Technical College's decision to close our off-campus instructional site at the Jackson County Correctional Institution. Staff at our college and the correctional institution made arrangements to offer welding classes at the site, but it was later determined that this it would be more appropriate to deliver this instruction through our Continuing Education division.

A teach-out plan enclosed, cover sheet, and supporting documentation are enclosed.

Should you have any questions or require more information, please contact me, or our liaison to the Commission, Dr. Joanne Tolleson, at jtolleson@laniertech.edu or 678-341-6640.

Sincerely,



Timothy D. McDonald, M.B.A.
President

km

Enclosures: Enclosure 1 – Cover Sheet
Enclosure 2 – Minutes of Leadership Team Approval
Enclosure 3 – Staff Notification

cc: Dr. Joanne Tolleson

Substantive Change Cover Sheet

Submit to SACSCOC,
Substantive Change, 1866
Southern Lane, Decatur, GA
30033. One copy only;
electronic media preferred. Do
not email submissions or send
copies to staff. Thank you.


Note:

1. Include a completed cover sheet with each submission; please don't submit a cover sheet only.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Submit substantive changes defined in policy only; others are not reviewable.
4. For best results, download this form and complete with [Adobe Reader](#). Hover mouse over fields for guidance.

INSTITUTIONAL INFORMATION

INSTITUTION (NO ABBREVIATIONS PLEASE)	CITY + STATE/PROVINCE
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SUBSTANTIVE CHANGE RESTRICTION

1. Is the institution currently on Warning, Probation, or Probation for Good Cause?	<input type="radio"/> Yes	<input type="radio"/> No
2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction?	<input type="radio"/> Yes	<input type="radio"/> No
3. Is the institution currently under provisional certification for participation in federal financial aid programs?	<input type="radio"/> Yes	<input type="radio"/> No
If ANY are "Yes" the institution is on SUBSTANTIVE CHANGE RESTRICTION . Additional and/or different requirements may apply; consult policy.		

SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (SELECT FROM DROP-DOWN LIST; SUBMIT ONLY TYPES DEFINED IN POLICY)	SUBMISSION DATE
SUBSTANTIVE CHANGE DESCRIPTION (BRIEF SUMMARY)	INTENDED IMPLEMENTATION

OFF-CAMPUS INSTRUCTIONAL SITES SUBMITTED IN THIS SUBSTANTIVE CHANGE

Site Name, Physical Address, City, State/Province, ZIP or Postal Code, and Country/Territory

1.	
2.	
3.	
4.	
5.	There are more than 5 sites in this submission → <input type="radio"/>

PROGRAMS SUBMITTED IN THIS SUBSTANTIVE CHANGE

Include credential AND discipline: e.g., Associate of Arts in English, Bachelor of Science in Physics, Certificate in Office Management, etc.

1.	
2.	
3.	
4.	
5.	There are more than 5 programs in submission → <input type="radio"/>

SUBMITTED	FOR OFFICE USE
I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.	
SUBMITTING LIAISON or CEO NAME	EMAIL ADDRESS

Revised 01/31/2022

[Check for current version](#)



Lanier Technical College

Welding at the Jackson Correctional Institute

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Cover Sheet

The PDF cover sheet has been provided with this submission.

Closure Date

January 1, 2022

Communication of Closure

On November 10, 2021, the Director of Curriculum, Instruction, and Professional Development communicated the closure to LTC staff impacted by the closure:

- Vice President of Student Affairs
- Graduation Specialists
- High School Coordinators
- Director of Library Services
- Campus Dean over Jackson County
- Transfer Credit Evaluator
- Financial Aid Specialist

(See [Appendix A](#))

Completion of Study

No students were ever enrolled in the planned program. Thus, no arrangements for completion of study needed to be made.

Additional or Other Expenses

No students were enrolled in the planned program, and no expenses – additional or other – were incurred.

Teach-Out Agreements with Other Institutions

No students were enrolled in the planned program, and no teach-out agreements with other institutions were needed or appropriate.

Redeployment Faculty & Staff

No students were enrolled in the planned program, and no faculty or staff were impacted by the closure.

Appendix A - See highlighted text

From: Beaver, Nancy
Sent: Thursday, December 16, 2021 1:59 PM
To: Tolleson, Joanne; Gadberry, Brad
Subject: FW: Off-Campus Site Termination - Leadership Approvals

Nancy Beaver

Vice President Student Affairs



Great Careers Begin Here!

Hall Campus | Breeden-Giles Hall | Office 1131 G
2535 Lanier Tech Drive | Gainesville, Georgia 30507

Email: nbeaver@laniertech.edu

Phone: 770-533-7001 | Fax: 678-989-3151

www.laniertech.edu

A Unit of the Technical College System of Georgia

From: Beaver, Nancy
Sent: Wednesday, November 10, 2021 11:32 AM
To: Bates, Holly <hbates@laniertech.edu>; Richards, Mandy <mrichards@laniertech.edu>; Ray, Courtney <cray@laniertech.edu>
Subject: FW: Off-Campus Site Termination - Leadership Approvals

Nancy Beaver

Vice President Student Affairs



Great Careers Begin Here!

Hall Campus | Breeden-Giles Hall | Office 1131 G
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Email: nbeaver@laniertech.edu

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A Unit of the Technical College System of Georgia

From: Schuster, Wendy
Sent: Wednesday, November 10, 2021 11:31 AM
To: Eheman, Kaylyn <keheman@laniertech.edu>; Beaver, Nancy <nbeaver@laniertech.edu>; Federico, Nancy <nfederico@laniertech.edu>; Ray, Courtney <cray@laniertech.edu>; Snow, Shay <ssnow@laniertech.edu>; Starkey, Samantha <sstarkey@laniertech.edu>; Lance, Robin <rlance@laniertech.edu>; Bowermaster, Veronica <vbowermaster@laniertech.edu>; Thompson, Kathryn <ktompson@laniertech.edu>; Reynolds, Chip <creynolds@laniertech.edu>

Appendix A - See highlighted text

Subject: Off-Campus Site Termination - Leadership Approvals

All,

The following curriculum changes have been approved by leadership team. I don't think we have been offering programs at any of these sites.

Program Terminations at Specific Locations only

1. Gas Metal Arc Welder (GM31) @ Jackson Correctional Institution (Approved by Leadership 11.10.2021)
2. Gas Tungsten Arc Welder (GTA1) @ Jackson Correctional Institution (Approved by Leadership 11.10.2021)

Off-Campus Site Location Terminations

1. Jackson County Correctional Institute (Approved by Leadership 11.10.2021)
2. West Hall High School (Approved by Leadership 11.10.2021)
3. East Hall High School (Approved by Leadership 11.10.2021)
4. Chestatee High School (Approved by Leadership 11.10.2021)
5. East Jackson High School (Approved by Leadership 11.10.2021)
6. Johnson High School (Approved by Leadership 11.10.2021)
7. Flowery Branch High School (Approved by Leadership 11.10.2021)

Regards,

Wendy S. Schuster

Director of Curriculum, Instruction, and Professional Development



Great Careers Begin Here

Hall Campus | Breeden-Giles Hall | Room 1230A

2535 Lanier Tech Drive, Gainesville, GA 30507

Email: wschuster@laniertech.edu

Phone: 770-533-6983 | Fax: 678-989-3069

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