

Five Campuses



Barrow Campus
965 Austin Road
Winder, GA 30680
Phone: 770.297.4500



Forsyth Campus
3410 Ronald Reagan Blvd
Cumming, GA 30041
Phone: 678.341.6600



Dawson Campus
408 Highway 9 North
Dawsonville, GA 30534
Phone: 706.216.5461



Hall Campus
2535 Lanier Tech Drive
Gainesville, GA 30507
Phone: 770.533.7000



Jackson Campus
631 South Elm Street
Commerce, GA 30529
Phone: 706.335.1931

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Dual Enrollment Coordinator

Dawson, Gainesville City, North Hall,
Home Study & Out of Service Area

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Holly Bates
Director of Admissions

Anna Bianchini, Dual Enrollment Assistant

All General Inquiries
770-533-7020 dualenrollment@laniertech.edu

You are officially a...



College Student College Student
College Student college student

College Student College Student **COLLEGE STUDENT**

COLLEGE STUDENT College Student College Student

COLLEGE STUDENT **COLLEGE STUDENT** COLLEGE STUDENT

College Student College Student **COLLEGE STUDENT**

COLLEGE STUDENT COLLEGE STUDENT College Student

Important Links

DE Info

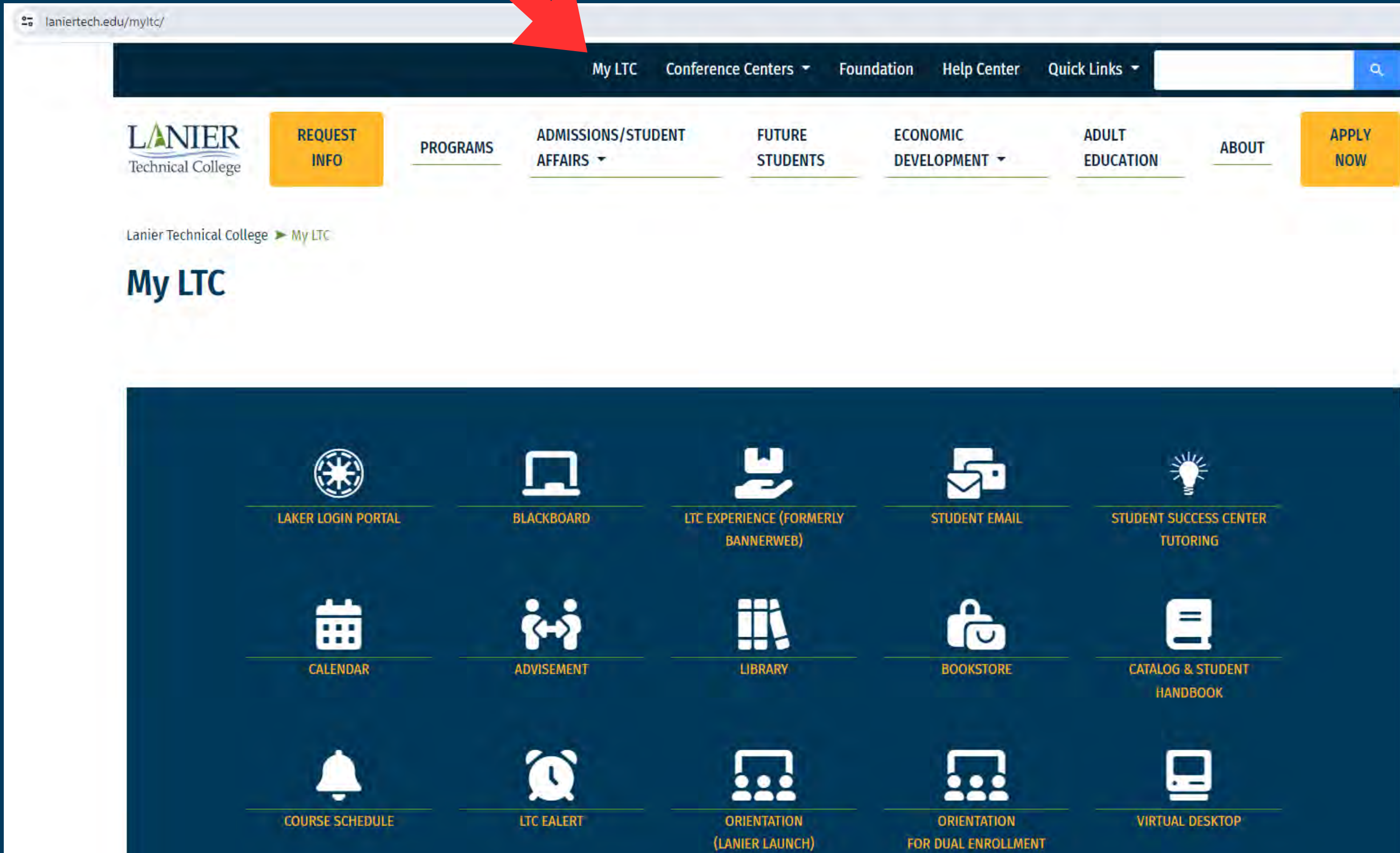
<https://linktr.ee/laniertech.dualenroll>



<https://www.laniertech.edu/>

Bookmark My LTC

DE Info



The screenshot shows the Lanier Technical College website. A red arrow points to the address bar of a web browser, which contains the URL `laniertech.edu/myltc/`. The website header includes the Lanier Technical College logo, a navigation menu with links like "REQUEST INFO", "PROGRAMS", "ADMISSIONS/STUDENT AFFAIRS", "FUTURE STUDENTS", "ECONOMIC DEVELOPMENT", "ADULT EDUCATION", "ABOUT", and "APPLY NOW", and a search bar. Below the header, the page title "My LTC" is displayed. The main content area features a grid of 15 icons representing various services: LAKER LOGIN PORTAL, BLACKBOARD, LTC EXPERIENCE (FORMERLY BANNERWEB), STUDENT EMAIL, STUDENT SUCCESS CENTER TUTORING, CALENDAR, ADVISEMENT, LIBRARY, BOOKSTORE, CATALOG & STUDENT HANDBOOK, COURSE SCHEDULE, LTC EALERT, ORIENTATION (LANIER LAUNCH), ORIENTATION FOR DUAL ENROLLMENT, and VIRTUAL DESKTOP.

laniertech.edu/myltc/

My LTC Conference Centers Foundation Help Center Quick Links

LANIER Technical College REQUEST INFO PROGRAMS ADMISSIONS/STUDENT AFFAIRS FUTURE STUDENTS ECONOMIC DEVELOPMENT ADULT EDUCATION ABOUT APPLY NOW

Lanier Technical College ► My LTC

My LTC

LAKER LOGIN PORTAL	BLACKBOARD	LTC EXPERIENCE (FORMERLY BANNERWEB)	STUDENT EMAIL	STUDENT SUCCESS CENTER TUTORING
CALENDAR	ADVISEMENT	LIBRARY	BOOKSTORE	CATALOG & STUDENT HANDBOOK
COURSE SCHEDULE	LTC EALERT	ORIENTATION (LANIER LAUNCH)	ORIENTATION FOR DUAL ENROLLMENT	VIRTUAL DESKTOP

Dual Enrollment Page

DE Info

My LTC Conference Centers ▾ Foundation Help Center Quick Links

LANIER Technical College

REQUEST INFO PROGRAMS ADMISSIONS FUTURE STUDENTS ECONOMIC DEVELOPMENT ADULT EDUCATION

COURSE SCHEDULE LTC EALERT ORIENTATION (LANIER LAUNCH) ORIENTATION FOR DUAL ENROLLMENT STUDENTS

HELP CENTER KNOWLEDGE BASE (FAQ) USERNAME LOOKUP DUAL ENROLLMENT

Dual Enrollment

Make an Appointment
Eligibility
Deadlines
Admissions Process
New Students
Dual Enrollment New Student Orientation
Current Students
Funding
Textbooks
Cost
Documents
After Dual Enrollment
Campus Resources
FAQs

Use links

Important Dates- Academic Calendar

DE Info

- 1st Day of Class
- Drop/Add
- No Show
- Withdrawal
- More!

****On Campus/Online vs Site Location Holidays**

LANIER Technical College

REQUEST INFO PROGRAMS ADMISSIONS/STUDENT AFFAIRS FUTURE STUDENTS ECONOMIC DEVELOPMENT ADULT EDUCATION ABOUT APPLY NOW

☒ Student Activity Calendar ☒ Academic Calendar

August 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Instructors May Take Leave	2 Instructors May Take Leave
3 Instructors May Take Leave	4 Instructors May Take Leave Payment Deadline 6 PM	5 Instructors May Take Leave	6 Instructors May Take Leave	7 Late New Student Orientation 9AM or 2 PM	8 Instructors May Take Leave	9
10	11 Drop/Add First Day of Fall Term	12 Drop/Add	13 Drop/Add Last Day to Withdraw Without Academic or Financial Penalty	14 Payment Deadline 6 PM	15	16
17	18	19	20	21 Reinstatement Deadline 6 PM 3:30 pm – 5:00 pm FBLA COLLEGIATE AUGUST CLUB MEETING	22 No Show Deadline 12 Noon	23
24	25	26	27	28	29	30

My LTC



Articulation Agreements

- Will my class transfer? View agreements on our webpage
- Check with the institution

DE Info



REQUEST
INFO

PROGRAMS

ADMISSIONS

FUTURE
STUDENTS

ECONOMIC DEVELOPMENT

ADULT
EDUCATION

ABOUT

APPLY
NOW

Lanier Technical College ► About

About

Welcome ▾

Accreditation

Annual Reports ▾

Articulation
Agreements

Faculty & Staff
Directory

Leadership ▾

Policy and
Procedures

Strategic Plan

Great Careers Beg

Articulation Agreements

Welcome ▾

Accreditation

Annual Reports ▾

Articulation
Agreements

Faculty & Staff
Directory

Leadership ▾

Policy and
Procedures

Strategic Plan

Coronavirus
(COVID-19)
Information and
Resources

An articulation agreement is a formal agreement to transfer credits from one educational institution or system to another. LTC graduates can take advantage of several local and state-wide articulation agreements to minimize repeating coursework and to facilitate a smooth transfer of earned credits into a four-year college or university. *

University System of Georgia (USG) General Education Transfer Courses:

[General Core Agreement](#) : The TCSG-USG agreement specifies 38 general education courses that transfer between SACSCOC-accredited institutions.

Georgia Independent College Association (GICA) General Education Transfer Courses:

[General Core Agreement](#) : The TCSG-GICA agreement specifies general education core classes that transfer to private institutions.

Additional articulation agreements for select programs and institutions are listed below:

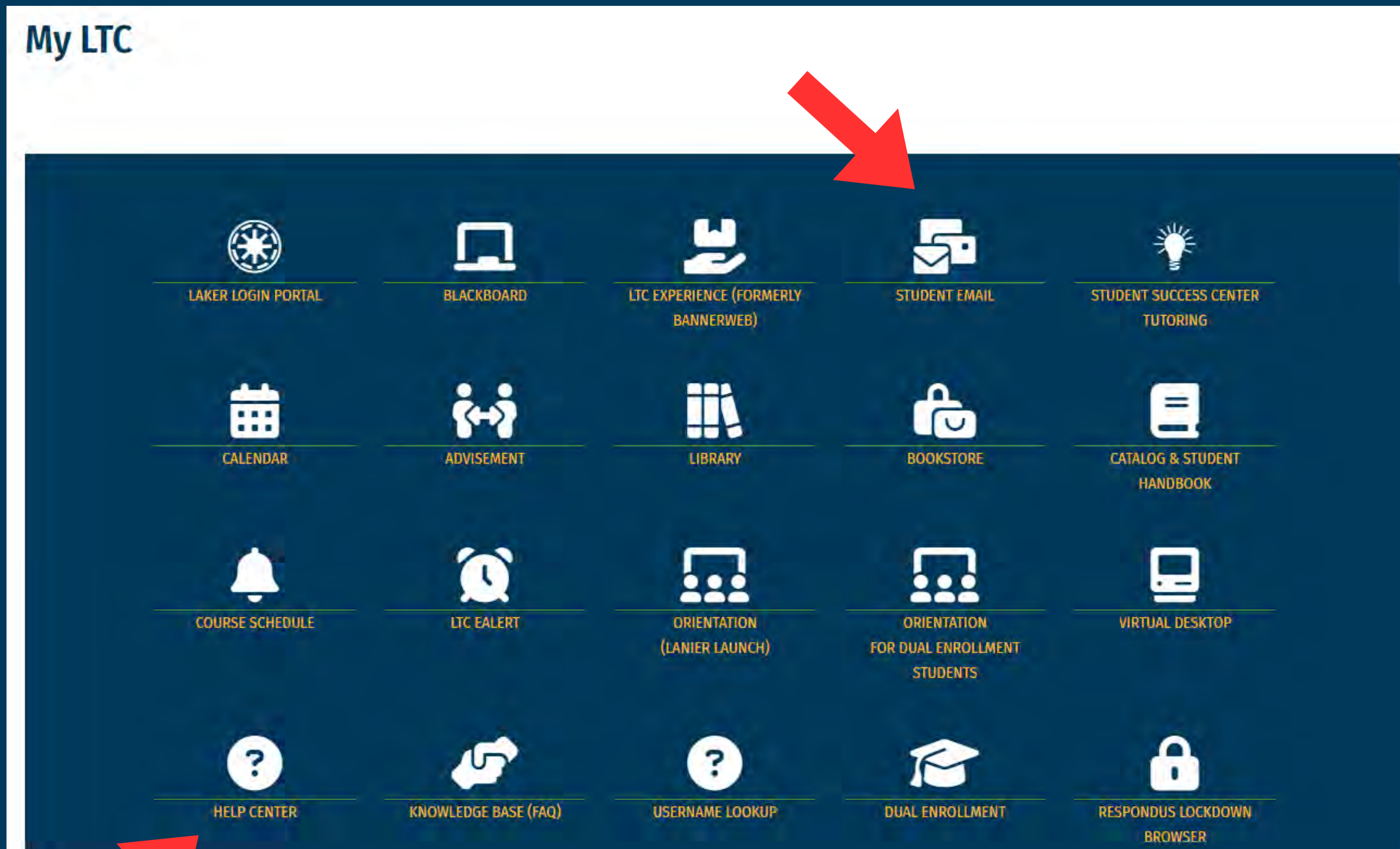
Albany State University (TCSG agreement)

[Fire Science Technology](#)

Augusta University (TCSG agreement)

Setup Student Accounts

DE Info



- Check student email regularly
- Contact LTC employees from LTC student email

IT Support

DE Info



- Contact IT Helpdesk for assistance during business hours
- Not available nights and weekends - do not procrastinate on submitting assignments

Lanier Tech is proud to offer support services for every student. With these, you are sure to find the help you need to be successful.

Student Support

Tutoring

**Study Skills
Workshops**

Library Services

Career
Services

Accessibility
Services

Why
Lanier?

FREE
Counseling
Services



Accessibility Services

DE Info



- MUST SELF-IDENTIFY to request Accommodations
- IEP / 504 does not transfer from high school, must go through college process

For more information visit
[webpage](#) or email
adacoordinator@laniertech.edu

Course Schedule & LTC Experience

Registration

Schedule

- Courses must be approved in GAfutures by the high school before registration can occur
- You cannot add/drop/withdraw via LTC Experience
- All schedule changes must go through your high school or home study official and then your LTC DE Coordinator before add/drop deadline
- You are responsible for your success and making sure your schedule is accurate
- Do not procrastinate! Reach out with questions!

Course Schedule

Schedule

- View and search courses for that term
- See if there are available seats

Lanier Technical College ► My LTC

My LTC



LAKER LOGIN PORTAL



BLACKBOARD



CALENDAR



ADVISEMENT



COURSE SCHEDULE



LTC EALERT

LANIER Technical College

[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

Select a Term for Class Search

Select a term...

Continue

Choose term

Course Schedule

Browse Classes

Enter Your Search Criteria

Term: Fall Semester 2025

Subject

Course Number

Campus

Keyword

Open Sections Only ☐

[Clear](#) [Advanced Search](#)

Enter Your Search Criteria

Term: Fall Semester 2025

Subject

Course Number

Campus

Keyword

Open Sections Only ☐

[Clear](#) [Advanced Search](#)

- Use search feature and click Search, click on course Title for more details

Browse Classes

Search Results — 61 Courses
Term: Fall Semester 2025 Subject: English Course Number: 1101

Title	Subject Description	Course Num	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Schedule Type
Composition & Rhetoric	English	1101	0	3	21038	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	1 of 24 seats remain.	Asynchronous (1...
Composition & Rhetoric	English	1101	0	3	21039	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	22 of 24 seats remain.	Asynchronous (1...
Composition & Rhetoric	English	1101	0	3	21040	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	22 of 24 seats remain.	Asynchronous (1...
Composition & Rhetoric	English	1101	0	3	21041	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	23 of 24 seats remain.	Asynchronous (1...
Composition & Rhetoric	English	1101	0	3	21042	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	23 of 24 seats remain.	Asynchronous (1...
Composition & Rhetoric	English	1101	0	3	21043	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	! FULL: 0 of 24 se...	Asynchronous (1...
Composition & Rhetoric	English	1101	0	3	21044	Fall Sem...	TBA, A (Primary)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - Type: Class Building: ONLINE CLASSR	Online	! FULL: 0 of 24 se...	Asynchronous (1...

Course Schedule

Class Details for Composition & Rhetoric English 1101 0

Term: 202612 | CRN: 21038

Class Details

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

Enrollment/Waitlist

Corequisites

Prerequisites

Mutual Exclusion

Cross Listed Courses

Fees

Catalog

Associated Term: Fall Semester 2025

CRN: 21038

Campus: Online

Schedule Type: Asynchronous (100% Online)

Section Number: 0

Subject: English

Course Number: 1101

Title: Composition & Rhetoric

Credit Hours: 3

Grade Mode: NORMAL GRADING MODE

Close

Class Details for Composition & Rhetoric English 1101 0

Term: 202612 | CRN: 21038

Class Details

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

Instructor: TBA, A (Primary)

SMTWTFSS

08/11/2025 - 12/03/2025

Type: Class

Online Campus | ONLINE

CLASSROOM

Class Details for Composition & Rhetoric English 1101 0

Term: 202612 | CRN: 21038

Class Details

Bookstore Links

Course Description

Syllabus

Attributes

Restrictions

Instructor/Meeting Times

Enrollment/Waitlist

Enrollment Actual: 23

Enrollment Maximum: 24

Enrollment Seats Available: 1

Waitlist Capacity: 0

Waitlist Actual: 0

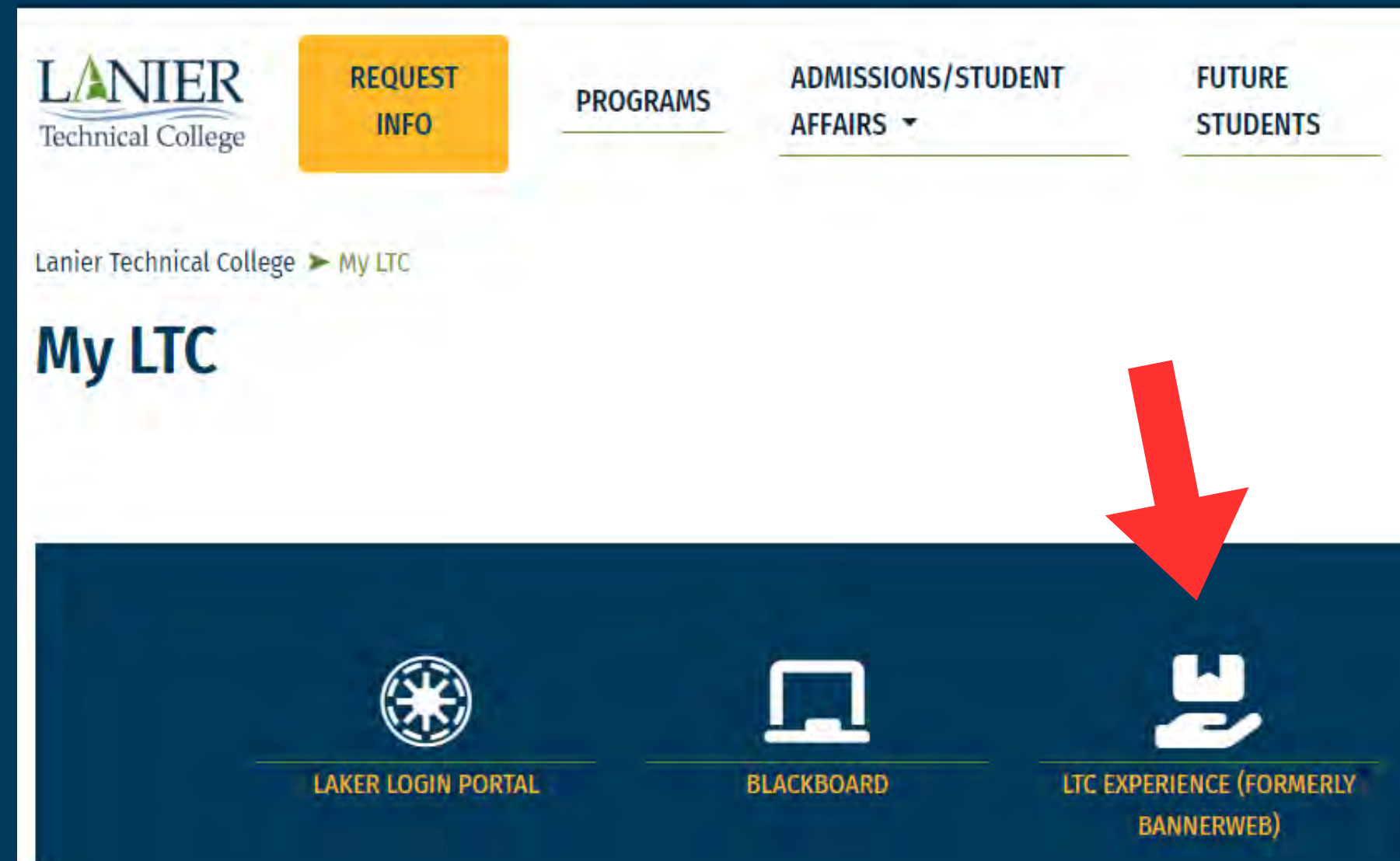
Waitlist Seats Available: 0

- Navigate to see instructor/meeting times, enrollment numbers in course, co-req/pre-req information, and more

LTC Experience

Schedule

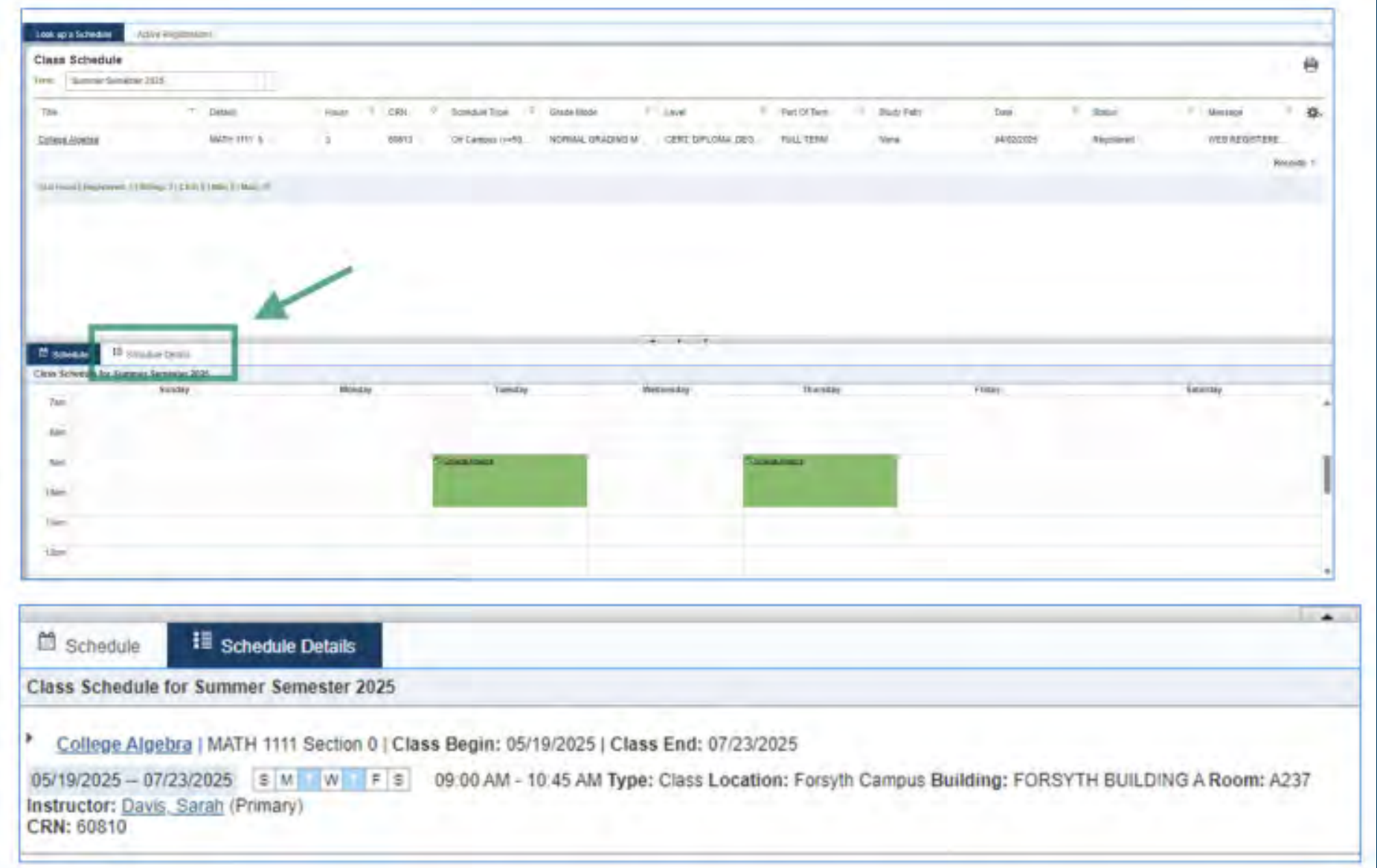
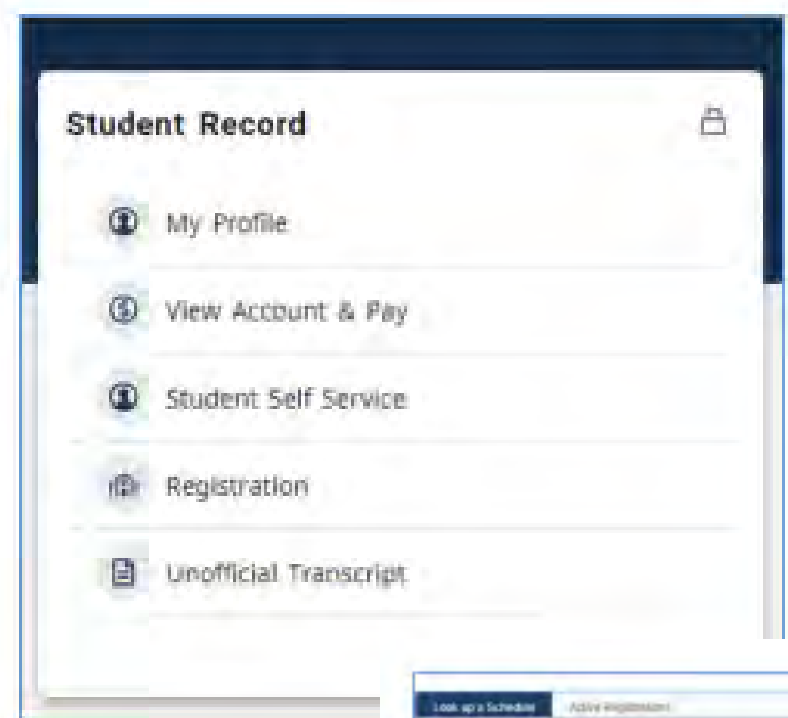
- Student Detail Schedule
- Link to DegreeWorks
- Unofficial Transcript
- Final Grades



*Do not make a payment in LTC Experience unless we have discussed self-paying, if you are using DE funding the balance will clear at a later date

View your schedule after registration

1. Go to www.laniertech.edu/myltc/.
2. Choose LTC Experience.
 - a. Enter your LTC email address.
 - b. Enter your password.
 - c. Verify with multi-factor authentication method.
3. Select Registration from the Student Record Tile.
4. Select View Registration Information.
5. Choose the Term for the schedule you want to view.
(Ex: Summer Semester 2025).
6. Select the Student Details tab to view all schedule details – Campus, Times, Room, Start and End Dates, etc.



Instructions on
DE Webpage:
[https://www.laniertech.edu
/wp-content/uploads/How-
to-View-Your-Schedule.pdf](https://www.laniertech.edu/wp-content/uploads/How-to-View-Your-Schedule.pdf)

Understanding your schedule

Schedule

- Location, time, instructor, credit hours
- Terms- FULL TERM, TERM A, TERM B, 5 Week - Start/End dates
- eCampus (may have different dates)

The screenshot shows a web interface with two tabs: 'Schedule' and 'Schedule Details'. The 'Schedule Details' tab is active. Below the tabs, the text 'Class Schedule for Summer Semester 2025' is displayed. A dropdown arrow points to a link 'College Algebra | MATH 1111 Section 0 | Class Begin: 05/19/2025 | Class End: 07/23/2025'. Below this, the dates '05/19/2025 -- 07/23/2025' are shown next to a weekly schedule grid: [S] [M] [T] [W] [T] [F] [S], where 'T' is highlighted. To the right of the grid, the text '09:00 AM - 10:45 AM Type: Class Location: Forsyth Campus Building: FORSYTH BUILDING A Room: A237' is displayed. At the bottom, the instructor information 'Instructor: Davis, Sarah (Primary)' and 'CRN: 60810' is shown.

Schedule Schedule Details

Class Schedule for Summer Semester 2025

▶ [College Algebra](#) | MATH 1111 Section 0 | Class Begin: 05/19/2025 | Class End: 07/23/2025

05/19/2025 -- 07/23/2025 [S] [M] [T] [W] [T] [F] [S] 09:00 AM - 10:45 AM Type: Class Location: Forsyth Campus Building: FORSYTH BUILDING A Room: A237

Instructor: [Davis, Sarah](#) (Primary)
CRN: 60810

Funding

gafutures.org

- Dual Enrollment Funding Application

gafutures.org

GSFC | Georgia Student Finance Commission

Create an Account Sign In Help ? ENHANCED BY Google

GAfutures Explore. Plan. Succeed.

HOPE & State Aid Programs Federal Aid & Scholarships College Planning Career Exploration Resources About Us My GAfutures

GEORGIA MATCH
GEORGIA MATCH shows Georgia high school seniors their admissions eligibility to Georgia public colleges and universities.
[Learn more](#)

Claim Your Future

GEORGIA MATCH

Trending Shortcuts

- Dual Enrollment Funding Application
- Contact Your GSFC Representative
- Final High School Transcript Report
- XAP Control Center
- REACH Coordinator Resources

Application Procedure for Dual Enrollment

GAfutures.org / HOPE & State Aid Programs / Scholarships and Grants / Dual Enrollment / Application Procedure and Deadline

SCHOLARSHIPS AND GRANTS

Dual Enrollment	GCCG	GTEG	HERO	HSE Examination Grant	IPSE Grant	Public Safety Memorial Grant	REACH Georgia	UNG ROTC Grant
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[Eligibility](#)
[Funding and Award Amounts](#)
[Participating Colleges and](#)

Application Procedure for Dual Enrollment

Postsecondary Institution (college) Admissions Application

Students must apply for admission to the postsecondary institution before completing the Dual Enrollment

[Print](#)
[Apply Now](#)

Funding

Funding

Funding

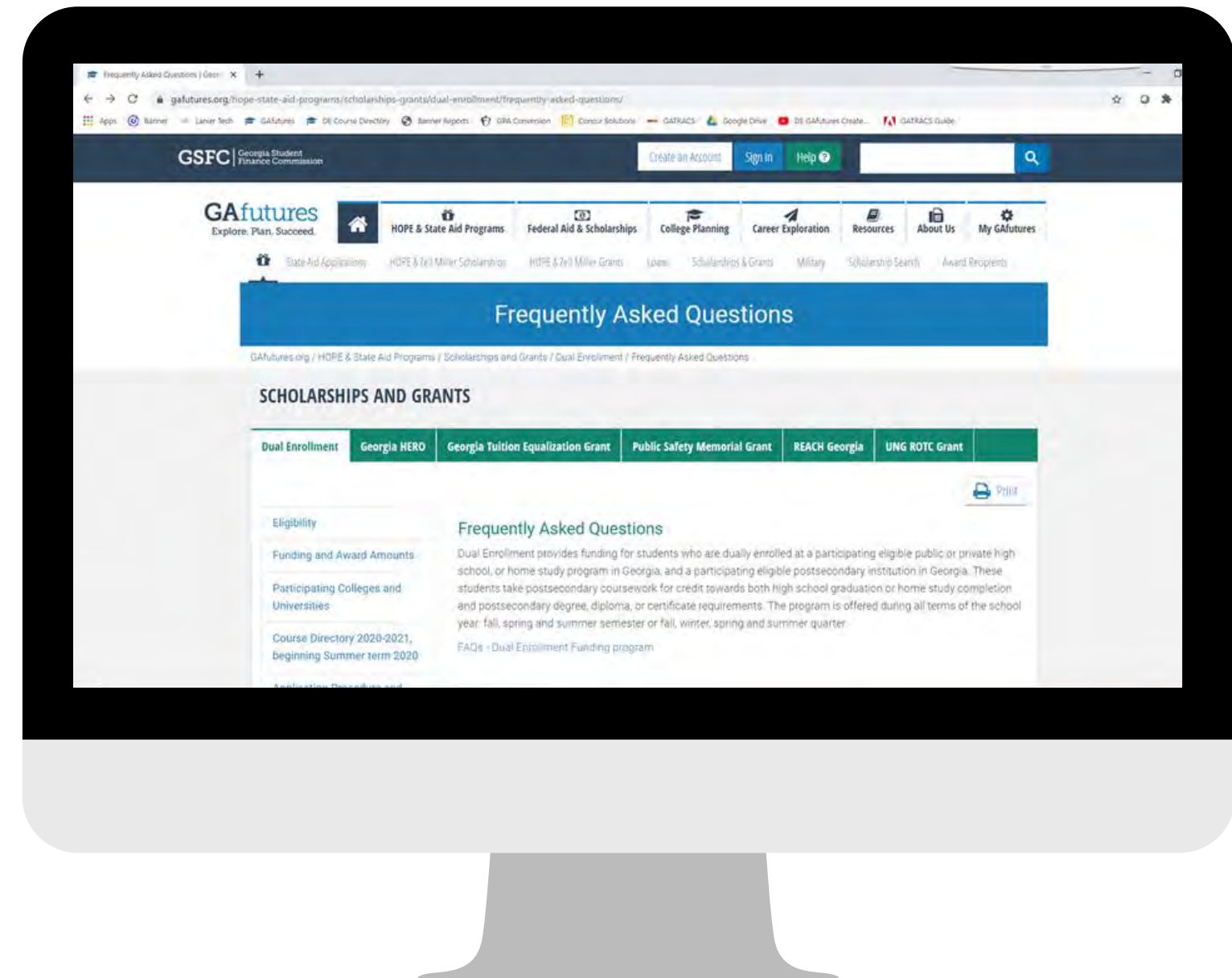
- New funding application each year
- 30 DE Hours does not count against HOPE hours
- Approved courses for tuition, mandatory fees, and textbooks
- Options for Self-Pay & HOPE Grant/Career Grant in some instances
- No longer eligible for Dual Enrollment funding once you graduate high school
- Accelerated Career students using ACE Grant may have funding guidelines that differ from traditional DE funding

*Subject to change



For eligibility information, visit www.gafutures.org/hope-state-aid-programs/scholarships-grants/dual-enrollment/frequently-asked-questions/

Funding Regulations



Satisfactory Academic Progress

Funding

Entire Catalog Search

President's Message

Programs of Study

General Information

Academic Regulations

Admissions

Campus Facilities

Course Descriptions

Financial Aid Information

Applying for Financial Assistance

Financial Aid Renewal

Federal Programs

State Programs

Additional Programs

Satisfactory Academic Progress Policy for Students Receiving Federal or State Financial Aid

Satisfactory Academic Progress

The U.S. Department of Education requires institutions of higher learning to establish standards of satisfactory academic progress for students receiving financial aid. Students must declare a major and be working toward the completion of that major in order to receive financial aid. Failure to maintain Satisfactory Academic Progress (SAP) will result in the loss of federal and state aid after the Warning term.

This SAP policy applies to all students regardless of status, e.g., full-time, part-time, undergraduate and education programs established by Lanier Technical College. In order to receive aid, a student must be making SAP regardless of whether he or she has previously received aid. NOTE: New students and/or transfer students are considered to be making Satisfactory Academic Progress (SAP).

Students who wish to receive financial aid from Lanier Technical College must be making satisfactory academic progress, as outlined below.

Students are responsible for maintaining an acceptable level of progress regarding quality, quantity and time frame of work. Satisfactory Academic Progress will be reviewed at the end of every semester. Records are reviewed after grades are posted at the end of each semester.

SAP includes three components:

1. Qualitative Grade Point Average (GPA) (Cumulative): Students must maintain a cumulative GPA of 2.0. The GPA is computed by the Registrar's office on a scale of 4.0. The GPA is cumulative (includes entire Academic history at Lanier Tech). Students must have a minimum GPA of 2.0 when they transfer programs in order to receive financial aid for the new program.

All attempts of repeated courses are included in the GPA calculation. Grades for Learning Support courses are not included in the GPA calculation for financial aid purposes. Grades included in the GPA calculation for SAP purposes are: A, B, C, D, and F.

Credit hours for which a student earns a grade of I, IP, W, and WF are counted as hours attempted for SAP purposes but are also considered unsuccessful completions.

2. Quantitative Hours Completed (Cumulative): In order to receive financial aid, students must have passed at least 66.6% of all credit hours, both transferred and attempted, at Lanier Technical College to maintain satisfactory progress. The completion rate is calculated by dividing the

- Must maintain a 2.0 GPA at the college and 67% completion rate to stay in the Dual Enrollment program and qualify for funding
- SAP follows a student after high school if they continue with Lanier Tech and can impact future financial aid

Additional Costs

Funding

- Program specific fees and course materials are not covered by Dual Enrollment funding
- Transportation is NOT COVERED by Dual Enrollment Funding
- If your school district provides transportation, you will need to work that out with your high school or site location

Textbooks

Textbooks

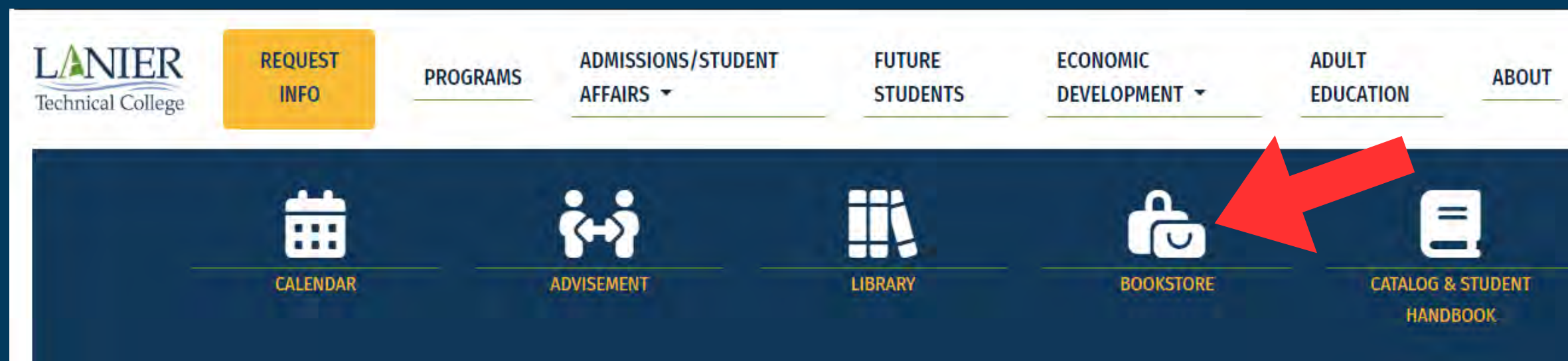
Books

- Covered by Dual Enrollment funding
- If you are self-pay, then you are responsible for the cost of your textbook
- Some books available online through Blackboard
- Physical books and eBook codes through Bookstore - DO NOT BUY THEM

Textbook Pickup

Books

- Pickup procedures may vary according to the campus location
- **MUST BE OBTAINED FROM LTC THE WEEK BEFORE CLASSES BEGIN or FIRST WEEK OF CLASS.** If you do not pick up your book by the deadline set by the bookstore, you will be responsible for purchasing your textbook



Holds/Damages

- Do not highlight, lose, or damage your textbook in any way or you will be responsible for paying for it
- Return the physical books at the end of the semester immediately after finals
- Holds will be placed on your academic record for missing or damaged books until restitution is received

Registrar


Academic Standing

Registrar

- Probation and Dismissal: Students unable to maintain the minimum requirements will be placed on probation for one semester. If grades are not sufficiently raised during probationary status, the student may be dismissed

2024-2025 Catalog and Student Handbook ► Academic Regulations ► Academic Standing Policy

Academic Standing Policy

2024-2025 Catalog and Student Handbook ▼ Select 

Entire Catalog ▼ Search

- President's Message
- Programs of Study
- General Information
- ▼ Academic Regulations
 - Academic Grades
 - Academic Freedom
 - Policy and Procedures
 - Academic Information
 - Academic Standing Policy**

Good Standing

A student who maintains a cumulative GPA of 2.0 (C) or better is considered to be in good academic standing.

Academic Probation

A student who fails to maintain a cumulative 2.0 GPA will be placed on academic probation. The purpose of academic probation is to alert the student that his/her academic performance is not acceptable and to point out the possible consequences if improvements are not made during the next semester of enrollment. A student placed on academic probation (or admitted on probation) must attain a minimum cumulative 2.0 GPA by the end of the next semester in attendance to remove himself/herself from probationary status. A student who fails to do so is subject to academic dismissal.

Academic Dismissal

A student who fails to attain a minimum cumulative 2.0 GPA the next semester in attendance after being placed on probation is subject to academic dismissal. A student who is academically dismissed must stay out of college one full semester before contacting the Registrar's Office to request reinstatement. If a student waits longer than two full semesters, s/he must reapply for admission to the college. A second academic dismissal could constitute a final dismissal from the student's current program of study.

Withdrawals

Registrar

- The Withdrawal period begins on the 4th calendar day of the term and ends on the last class day before the Final Exam period
- Student must go through high school counselor or home study official to complete a withdrawal form
- The counselor/home study official must send the completed form to the LTC Dual Enrollment Office before the withdrawal deadline for that course
- LTC's withdrawal policy can be found in the Catalog & Student Handbook under My LTC
- A withdrawal with a grade of W does not impact your GPA but does impact your completion rate
- Keep in mind after the 2nd withdrawal, you are no longer eligible for funding

Transcripts

Registrar

- Sent at end of the term to high school. Home school sent to address on file
- Must request and pay to be sent to other schools or entities (link under My LTC)
- Your college grade is on your official LTC transcript, your high school may show a different grade on your high school transcript
- Grades follow you throughout your college career
- LTC utilizes whole letter grades (no plus or minus) on the college transcripts, and they may be translated numerically by the high school according to their method of grade calculation but that will not change the college grade

FERPA

Registrar

- FERPA protects your academic privacy
- Once you are registered, we will not be able to discuss your file with anyone except the high school and the student
- We cannot speak to parents, grandparents, siblings, etc. unless there is a FERPA form signed by the student on file
- Even if they are a minor
- Only the student can sign the form



Graduation

Registrar

The screenshot shows the LANIER Technical College website. The top navigation bar includes the college logo, a 'REQUEST INFO' button, and links for 'PROGRAMS', 'ADMISSIONS/STUDENT AFFAIRS', 'FUTURE STUDENTS', 'ECONOMIC DEVELOPMENT', 'ADULT EDUCATION', 'ABOUT', and an 'APPLY NOW' button. The main content area is divided into three columns. The left column, titled 'Financial Aid Information', lists links for Financial Aid Information, Scholarships, Tuition & Fees, and Financial Literacy. The middle column, titled 'Student Resources', lists links for Accessibility Services, Counseling/ESPYR, Community Resources/Special Populations, Library (with a Galileo sub-link), Math Learning Support QEP, Report a Concern, See Something, Say Something (CARES), Student Resource Guide (PDF), Student Success Center/Tutoring, Study Skills Virtual Workshop (pre-recorded), and Test Proctoring. The right column, titled 'GRADUATION', lists links for Apply for Credential, Commencement Ceremony Information, Commencement Ceremony Registration, and Duplicate Credential Request. A red arrow points to the 'Apply for Credential' link. Below the graduation section is a 'CAMPUS LIFE' section.

LANIER Technical College

REQUEST INFO

PROGRAMS

ADMISSIONS/STUDENT AFFAIRS

FUTURE STUDENTS

ECONOMIC DEVELOPMENT

ADULT EDUCATION

ABOUT

APPLY NOW

- Financial Aid Information
- Scholarships
- Tuition & Fees
- Financial Literacy

- Accessibility Services
- Counseling/ESPYR
- Community Resources/Special Populations
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 - Galileo
- Math Learning Support QEP
- Report a Concern
- See Something, Say Something (CARES)
- Student Resource Guide PDF
- Student Success Center/Tutoring
- Study Skills Virtual Workshop - pre-recorded
- Test Proctoring

GRADUATION

- Apply for Credential
- Commencement Ceremony Information
- Commencement Ceremony Registration
- Duplicate Credential Request

CAMPUS LIFE

- You must apply for your credential (certificate, diploma, or degree) by clicking “Apply for Credential” under Graduation on the My LTC page

Commencement

Registrar

The screenshot shows the Lanier Technical College website with a navigation bar at the top. The navigation bar includes the college logo, a 'REQUEST INFO' button, and links for 'PROGRAMS', 'ADMISSIONS/STUDENT AFFAIRS', 'FUTURE STUDENTS', 'ECONOMIC DEVELOPMENT', 'ADULT EDUCATION', 'ABOUT', and an 'APPLY NOW' button. Below the navigation bar, there are three main content areas. The left area, titled 'Financial Aid Information', lists links for Financial Aid Information, Scholarships, Tuition & Fees, and Financial Literacy. The middle area, titled 'CAMPUS LIFE', lists links for Accessibility Services, Counseling/ESPYR, Community Resources/Special Populations, Library (with a Galileo sub-link), Math Learning Support QEP, Report a Concern, See Something, Say Something (CARES), Student Resource Guide (PDF), Student Success Center/Tutoring, Study Skills Virtual Workshop (pre-recorded), and Test Proctoring. The right area, titled 'GRADUATION', lists links for Virtual Job Shadow, Apply for Credential, Commencement Ceremony Information, Commencement Ceremony Registration (highlighted with a red arrow), and Duplicate Credential Request.

LANIER
Technical College

REQUEST
INFO

PROGRAMS

ADMISSIONS/STUDENT
AFFAIRS ▾

FUTURE
STUDENTS

ECONOMIC
DEVELOPMENT ▾

ADULT
EDUCATION

ABOUT

APPLY
NOW

- Financial Aid Information
- Scholarships
- Tuition & Fees
- Financial Literacy

- Accessibility Services
- Counseling/ESPYR
- Community Resources/Special Populations
- Library
 - Galileo
- Math Learning Support QEP
- Report a Concern
- See Something, Say Something (CARES)
- Student Resource Guide PDF
- Student Success Center/Tutoring
- Study Skills Virtual Workshop - pre-recorded
- Test Proctoring

CAMPUS LIFE

GRADUATION

- Virtual Job Shadow
- Apply for Credential
- Commencement Ceremony Information
- Commencement Ceremony Registration
- Duplicate Credential Request

- To attend the Commencement Ceremony in Spring, you must register and pay the fee. More information can be found under My LTC.

Student Conduct & Safety

Report a Concern

- <https://www.laniertech.edu/>
- Bottom of page

Student
Conduct &
Safety

Who

Current Students (My LTC)
Future Students
Parents & Families
High School Students
Faculty & Staff
Military
Directory / Contact Us

What

Bannerweb
Blackboard
Employment
Foundation
Intranet
News
Request Information

When / Where

Academic Calendar
Student Activity Calendar
Our Campuses

Important Information

Accessibility
Coronavirus (COVID-19)
Information and Resources
Equal Opportunity Institution
Human Trafficking Hotline
Report a Concern
Student Consumer Information
Website Privacy Statement



A UNIT OF THE



Technical College
System of Georgia



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Report a Concern

If this is an emergency that involves an imminent risk of harm to self or others, please dial 911.

Lanier Technical College, a unit of the Technical College System of Georgia, strives to maintain processes available to all staff and students that offer an open and meaningful forum for concerns. These processes are established to resolve difficulties or problems encountered in college-related activities. Submissions are taken seriously and therefore must be of a compelling, substantive, and verifiable nature. Lanier Technical College desires to address all student grievances, complaints and concerns in an expeditious, fair and amicable manner in order to maintain a civil, safe, quality academic environment for the college community.

Lanier Technical College defines a written student complaint as an incident where a student has followed a formal process stating that a belief that the college has failed to follow its published policies and procedures, or failed to provide the student with equitable treatment, and is seeking redress.

Student
Conduct &
Safety

BIT

Student
Conduct &
Safety

Behavior Intervention Team (BIT) Concerns

I am concerned for student, faculty, or staff member safety or well-being...

The Behavioral Intervention Team (BIT) is dedicated to the assessment, management, and reduction of interpersonal and behavioral threats to the safety and well being of the Lanier Technical College community.

[Submit Concern](#)

<https://www.laniertech.edu/report-a-concern/>

Hazing

Student
Conduct &
Safety

Hazing Act Concerns

I want to report an Act of Hazing...

Hazing as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any organization.

[Read the Stop Campus Hazing Act](#)

[Incidents](#)

[Hazing Policy](#)

[Campus Police](#)

[Submit Hazing Incident](#)

<https://www.laniertech.edu/report-a-concern/>

Student Affairs

Student
Conduct &
Safety

Student Affairs Assistance

I want to file a formal general student complaint...

It is the policy of Lanier Technical College to maintain a process available to all faculty, staff, and students that provides an open and meaningful forum for grievances, their resolution, and is subject to clear guidelines.

Read the policy in the [catalog](#).

[Submit Complaint](#)

I want to report a student who has violated the Student Code of Conduct...


Technical college students assume an obligation to act in a manner compatible with the fulfillment of the mission and establishment of the Student Code of Conduct. This form is for any student found to have committed academic and/or non-academic misconduct.

Read the policy in the [catalog](#).

[Submit Report](#)

I want to report Discrimination, Harassment, Title IX or Retaliation...

This form is to be used to provide preliminary information to the college to assist in resolving violations of the Equal Opportunity and Non-Discrimination Policies at Lanier Technical College.

Read the [policy](#) .

[Submit Violation](#)

<https://www.laniertech.edu/report-a-concern/>

Academic Affairs



Academic Affairs Assistance

I want to report an infraction of academic integrity...

Lanier Tech expects students, faculty, and staff to conduct themselves with honesty, character and academic integrity. Lanier Tech promotes and expects all members of the college community to conduct themselves professionally and with academic integrity.

[Submit Infraction](#)

I want to file a grade appeal with the Office of Academic Affairs...I have already appealed to my instructor and division dean.

Read the policy in the [catalog](#).

[Submit Grade Appeal](#)

<https://www.laniertech.edu/report-a-concern/>

Plagiarism and Student Conduct

Student
Conduct &
Safety

2024-2025 Catalog and Student Handbook

2024-2025 Catalog and Student Handbook

Entire Catalog ▾ Search

2024-2025 Catalog and Student Handbook ▾ Select



President's Message

- Programs of Study
- General Information
- Academic Regulations
- Admissions
- Campus Facilities
- Course Descriptions
- Financial Aid Information
- General Code of Behavior
- Registration
- Student Affairs
- Tuition and Fees
- Catalog Home



- Plagiarism or violation of the student code of conduct can result in failure of the class and/or dismissal from the college
- DO NOT PLAGIARIZE

Campus Police

<https://www.laniertech.edu/campus-police-public-safety/>

Student
Conduct &
Safety

FOR IMMEDIATE RESPONSE FROM THE POLICE OFFICER ON DUTY OR SAFETY ESCORT

Hall Campus: 678-410-4139

Barrow Campus: 678-617-0849

Dawson Campus: 678-859-2891


Forsyth Campus: 678-283-1483

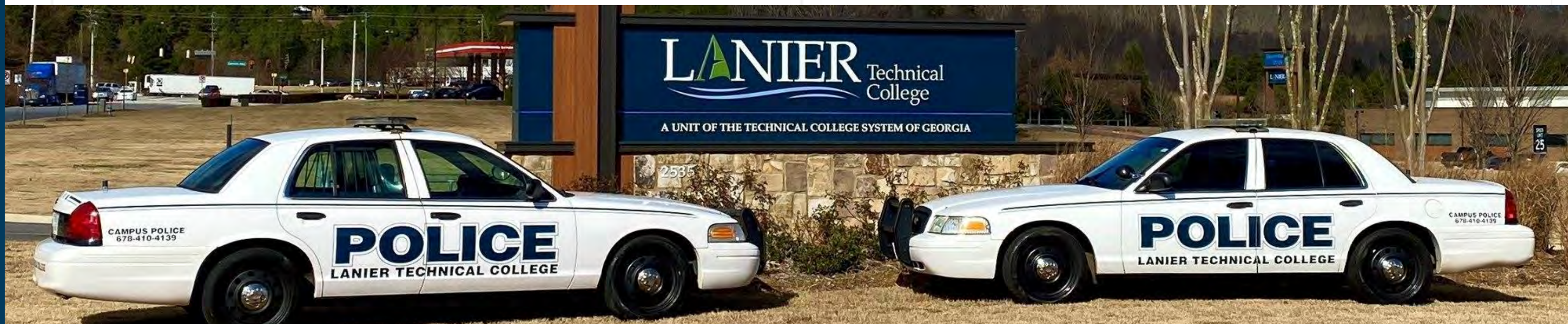
Jackson Campus: 678-859-2329

IF THIS IS A LIFE THREATENING EMERGENCY CALL 911

Police Department Office: 770-533-6959

Chief of Police Office: 770-533-6912 Cell: 678-997-9750

- [About the Police Department](#)
- [Annual Safety and Security Report](#) 
- [Counseling / ESPYR](#)
- [LTC eALERT](#)
- [BIT Form](#)





ACADEMICS

College Courses

- Setup & content different for each class
- And different for each program



Blackboard is your Learning Management System

Academics

The screenshot displays the Blackboard LMS interface for Lanier Technical College. The top navigation bar features the Blackboard logo on the left and the Lanier Technical College logo on the right. A left-hand sidebar contains a list of navigation items: Institution Page, Christopher DeRep..., Activity, Courses, Organizations, Calendar, Grades, Assist, Tools, and Sign Out. A red arrow points to the 'Courses' item in this sidebar. The main content area is divided into two sections: 'Faculty Tools' and 'Help and Resources'. The 'Faculty Tools' section lists several links: Announcements (Activity Stream), TCSG Faculty Training, Blackboard Help for Instructors, TCSG Report Descriptions for Instructors, Blackboard - New Features and Changes, Teams, and Student Blackboard Orientation. The 'Help and Resources' section lists: Lanier Helpdesk Request Form, Browser Check, and Online Resources. At the bottom left of the sidebar, there are links for Privacy, Terms, and Accessibility. A help icon is located at the bottom right of the main content area.

Blackboard

LANIER Technical College

Institution Page

Christopher DeRep...

Activity

Courses

Organizations

Calendar

Grades

Assist

Tools

Sign Out

Privacy

Terms

Accessibility

Faculty Tools

- [Announcements \(Activity Stream\)](#)
- [TCSG Faculty Training](#)
- [Blackboard Help for Instructors](#)
- [TCSG Report Descriptions for Instructors](#)
- [Blackboard - New Features and Changes](#)
- [Teams](#)
- [Student Blackboard Orientation](#)

Help and Resources

- [Lanier Helpdesk Request Form](#)
- [Browser Check](#)
- [Online Resources](#)

Found under My LTC or Quick Links



My LTC Conference Centers ▾ Foundation Help Center Quick Links ▾

LANIER
Technical College

REQUEST INFO

PROGRAMS ADMISSIONS FUTURE STUDENTS ECONOMIC DEVELOPMENT ▾

Lanier Technical College ▸ My LTC

My LTC

APPLY NOW

- My LTC – Students
- My LTC – Faculty & Staff
- Laker Login Portal
- LTC eAlert
- Bannerweb
- Blackboard
- Catalog and Student Handbook
- Email – Students
- Email – Faculty & Staff
- Campus Police & Public Safety
- Behavioral Intervention Team (BIT) Concern Form
- Coronavirus (COVID-19) Information and Resources
- COVID Self-Reporting Form

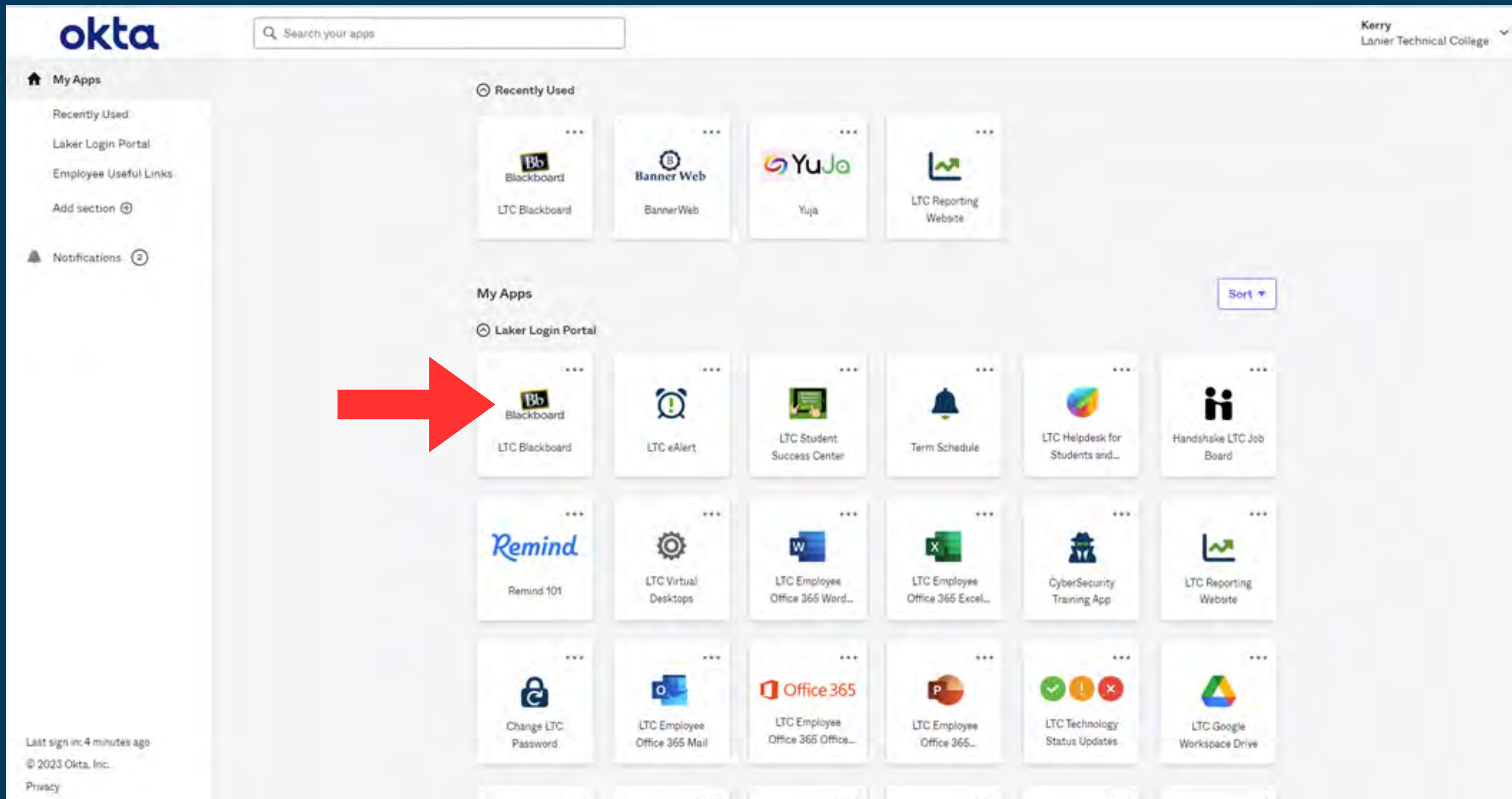
LAKER LOGIN PORTAL BLACKBOARD BANNERWEB STUDENT EMAIL

My LTC

LAKER LOGIN PORTAL BLACKBOARD BANNERWEB

We use OKTA as a 2-step verification process...

Academics



Your courses will be listed but not available until first day of class!

Academics

The screenshot shows the Blackboard interface with the 'Courses' section selected in the left-hand navigation menu. The main content area displays a list of courses under the 'Favorites' tab. A red arrow points to the search bar, which contains the text 'Spring Semester 2025'. The search results show five courses, all of which are marked as 'Closed' and 'Christopher DeRepigny'. The courses are:

- ENGL1101_202514_CR_40049
ENGL1101: Composition & Rhetoric (40049)
Closed | Christopher DeRepigny | More info
- ENGL1101_202514_CR_41010
ENGL1101: Composition & Rhetoric (41010)
Closed | Christopher DeRepigny | More info
- ENGL1101_202514_CR_40914
ENGL1101: Composition & Rhetoric (40914)
Closed | Christopher DeRepigny | More info
- ENGL1101_202514_CR_40915
ENGL1101: Composition & Rhetoric (40915)
Closed | Christopher DeRepigny | More info
- ENGL1101_202514_CR_40917
ENGL1101: Composition & Rhetoric (40917)
Closed | Christopher DeRepigny | More info

The bottom of the page shows links for 'Privacy', 'Terms', and 'Accessibility'.

Course Landing Page

Academics

ENGL1101_202514_CR_40049

ENGL1101: Composition & Rhetoric (40049)

Content


Calendar

Announcements 24


Discussions

Gradebook 37

Groups




Course Content



Start Here


Course introduction: Syllabus, Calendar, Textbook, Instructor Contact information, and First Assignments



Folder 1: The Writing Process, Plagiarism, and MLA Style


This module contains information and assignments related to the writing process. Students will access this folder throughout the semester since the writing process will apply to all essays.

Course Faculty




Christopher DeRe...


INSTRUCTOR



Details & Actions

 Progress Tracking

On

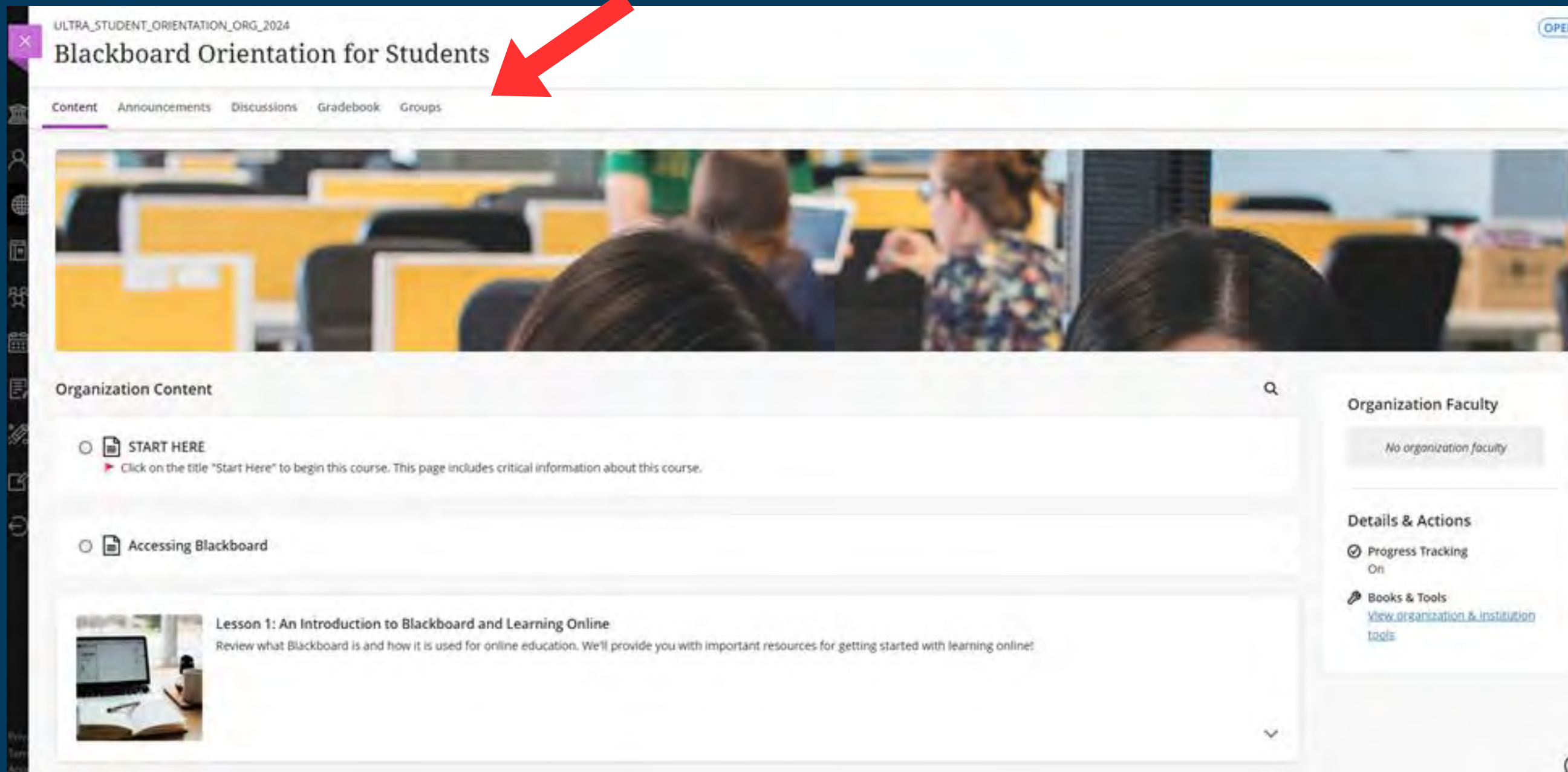
 Books & Tools

[View course & institution tools](#)

Course Content

Course Menu

Academics



ULTRA_STUDENT_ORIENTATION_ORG_2024

Blackboard Orientation for Students

Content Announcements Discussions Gradebook Groups

Organization Content

- START HERE
Click on the title "Start Here" to begin this course. This page includes critical information about this course.
- Accessing Blackboard

Lesson 1: An Introduction to Blackboard and Learning Online
Review what Blackboard is and how it is used for online education. We'll provide you with important resources for getting started with learning online!

Organization Faculty
No organization faculty

Details & Actions

- Progress Tracking
On
- Books & Tools
[View organization & institution tools](#)

Menu varies by course and content, may include:

- Start Here
- Announcements
- Grades
- Discussions
- and More!

Course Assignments

- Students will receive a list of course assignments with due dates for each class. Students are responsible for knowing when assignments are due and meeting those deadlines
- Instructors may use the following:
 - a. Calendar feature
 - b. Remind 101
 - c. Announcements
 - d. Emails

Week	Textbook	PowerPoint	Due Dates- All assignments due by MN
1 8/14	Syllabus/ Agenda review Module I: CH 1 Word Parts/ CH 2 Suffixes	Orientation CH 1 Word Parts / Pronunciation PPT	Orientation and Syllabus Quiz and Work Ethics due 8/17 Read CH 1-3
2 8/21	Module I: CH 2 and 3 Prefixes and Suffixes Module I review games	CH 2 Suffix W: CH 3 Prefixes	CH 1, 2 and CH 3 HW due 8/23 Study for MOD 1 Exam 8/31
3 8/28	Module I Exam		Read CH 4, 5, 10 CH 4, 5,10 HW due 9/6
4 9/4	Module II: Ch 4, 5, 10	Module II Ch 4, 5, 10 PPT	Study for Module II Exam on 9/14
5 9/11	Module II Exam Module III: CH 14	Module III: Ch 14 PPT	Read CH 14, 15, 16 CH 14, 15, 16 homework due 9/20
6 9/18	Module III: CH 15 and 16	Module III: CH 15 and 16 PPT	Study for Module III Exam on 9/28
7 9/25	Module III Exam in Class		Read Module IV: CH 8 and 9 CH 8 and 9 HW due 10/4
8 10/2	Module IV: Ch 8 and 9	Module IV PPT	Study for Module IV Exam on 10/12
9 10/9	Module IV Exam in Class		Read Module V: CH 6, 7, 11 CH 6, 7, 11 Homework Due 10/18

Course Syllabus- Read it, Save it, Refer Back to it!

Academics

ALHS 1090 MEDICAL TERMINOLOGY Summer 2022 (202216) Course Syllabus



CRN 60313: HYBRID

Days/Time:	Thursdays, 10:00- 11:50 am	Term Start Date:	May 23, 2022
Location:	Walter's Building Room 2333	Term End Date:	July 27, 2022
Credit Hours	2	Contact Hours:	2
Pre-requisite(s):	None		
Co-requisite(s):	None		

INSTRUCTOR – KERRY M. CARON, RN

Email:	kcaron@laniertech.edu	Status:	Full Time
Phone:	7705337066	Fax:	6789893170
Office:	Hall Campus; Walter's Building; 3 rd floor	Office Hours:	By appointment

Response Time: Within 24 hours during regular business hours

Communication: Email is the best way to communicate with me.

Syllabus: The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

REQUIRED TEXTBOOK, MATERIALS, AND TECHNOLOGY

Textbook:	Medical Terminology Systems: A Body System Approach Edition: 8th edition Author: Barbara A. <u>Gyls</u> & Mary Ellen Wedding Publisher: F. A. Davis ISBN: 978-0-8036-4032-0
-----------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



- Differs for each course
- Very important information
- Expectations for the course
- Has instructor contact information and office hours if available


Blackboard Student Orientation

Academics



ULTRA_STUDENT_ORIENTATION_ORG_2024 OPEN


Blackboard Orientation for Students

Content Announcements Discussions Gradebook Groups



Organization Content

- ☐  **START HERE**
Click on the title "Start Here" to begin this course. This page includes critical information about this course.
- ☐  **Accessing Blackboard**




Lesson 1: An Introduction to Blackboard and Learning Online

Review what Blackboard is and how it is used for online education. We'll provide you with important resources for getting started with learning online!

Organization Faculty

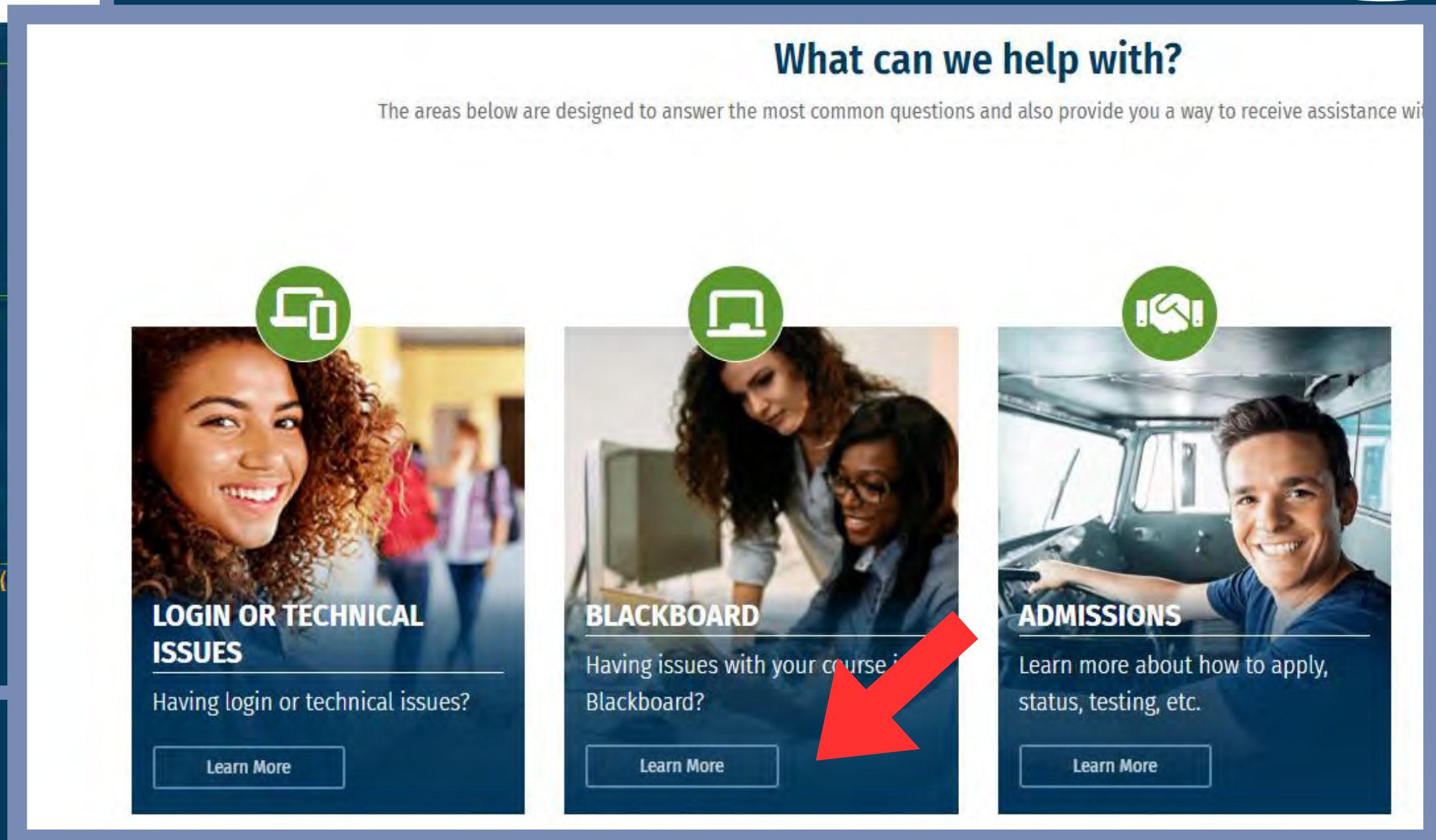
No organization faculty

Details & Actions

- ☒ Progress Tracking
On
-  Books & Tools
[View organization & institution tools](#)

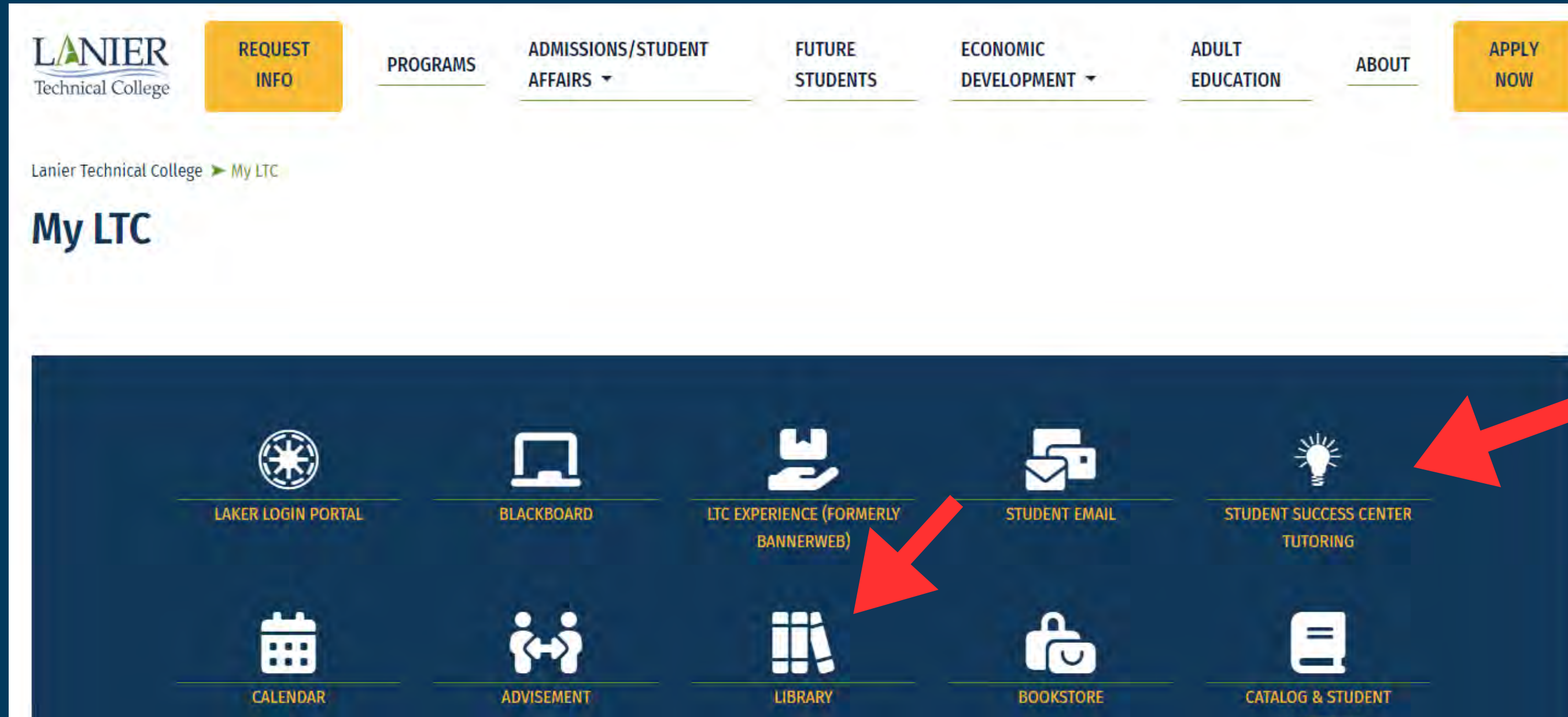
Help Center for Blackboard

Academics



Academic Assistance

Academics



- Student Success Center- Tutoring & Navigating Blackboard. Make an appointment!
- Library Assistance - Research & Online Chat

Online Classes

Synchronous

- OS is Online Synchronous: You will have a specific meeting day and time with your instructor and class to meet and learn interactively

Asynchronous

- OA is Online Asynchronous: You do not have a specified day of the week/time to meet with your instructor but can interact via email, remind 101, and through discussion boards in Blackboard. You may 'go at your own pace' but be mindful of due dates

Proctored Events

Academics

- Proctored Events:
May be in person or by a proctoring tool online
- Online courses also have proctored events
- If the student is unable to attend the event, they may be responsible for finding a proctor and obtaining approval from the instructor early in the term

Respondus Lockdown Browser

Academics



- If your course uses Respondus Lockdown Browser, you can locate it on My LTC
- You may need a reliable webcam
- You must confirm the computer you are using is compatible with the software
- Reliable wifi is also required
- IT Information:
<https://laniertech.freshdesk.com/support/solutions/articles/44002524856-respondus-lockdown-browser-help>

No Show Policy (in your syllabus!)

Academics

- Any student (day, evening, full-time, part-time, in-class, on-line) who does not physically attend the first scheduled class meeting for an on-campus class or complete an academic assignment during the three (3) calendar day drop/add period for an online class will be considered a No Show.

<https://laniertech.smartcatalogiq.com/2024-2025/catalog/registration/no-show-policy/>

Communicate, communicate, communicate!!!

Academics

- Email!!!!
- In person
- Office Hours
- Some may use Remind - student must sign up for it and use their cell number

Instructor availability varies.

Reach out from your LTC student email account to your instructor's LTC account!

To be successful, remember to....

- Confirm your schedule
- Attend class
- Log into your course online on Day 1
- Review the syllabus and assignment deadlines
- Obtain required materials (if needed for your course)
- Check your student email regularly
- Log in to Blackboard daily for assignments, announcements, etc.
- Turn in assignments on time
- Study and utilize the free tutoring
- Communicate any concerns or questions with your instructor ASAP
- Reach out to your Dual Enrollment Coordinator if you are unsure how to utilize these resources

Congrats & Best Wishes!



Ask the front desk where to obtain the following:

STUDENT ID CARD

FERPA FORM PARKING PASS

Student IDs may be required for some site locations.

If you need this presentation in an accessible format, contact
adacoordinator@laniertech.edu or (770) 533- 7003.

Lanier Technical College is an Equal Opportunity Institution.