

# Lanier Technical College

## Dual Enrollment Registration Checklist



### 1. Read

- Read over your acceptance letter
- Check the program webpage for more program information and course options: <https://www.laniertech.edu/programs/all-programs-of-study/>
- Review transferable credit options: <https://www.laniertech.edu/about/articulation-agreements/>
- Check the Academic Calendar for important dates and deadlines: <https://www.laniertech.edu/academic-calendar/>



### 2. Complete

- Complete the DE Online Orientation Module: <https://www.laniertech.edu/dual-enrollment/dual-enrollment-new-student-orientation/>
- Complete the GAfutures Dual Enrollment Funding Application: <https://www.gafutures.org/hope-state-aid-programs/scholarships-grants/dual-enrollment/application-procedure-and-deadline/>



### 3. Setup

- Setup your Lanier Tech student email account and multi-factor authentication
- Confirm you can access Student Email, BannerWeb, Blackboard (all found under My LTC on the homepage)- contact IT Helpdesk if not: <https://www.laniertech.edu/help-center/>
- Download Lanier Tech Mobile App: <https://www.laniertech.edu/mobile-app/>



### 4. Meet

- Meet with your high school counselor to discuss the courses they approve you to take for Dual Enrollment and have them enter into GAfutures DE Funding Application
- Schedule an advisement meeting with your assigned LTC Dual Enrollment Coordinator & register for Lanier Tech courses (advisor information is in your acceptance letter and DegreeWorks): <https://www.laniertech.edu/dual-enrollment/dual-enrollment-appointments/>



### 5. Obtain & Review

- Obtain parking pass and student ID card (Student Affairs Office)
- Retrieve textbooks from Campus Bookstore if you have a physical book
- Review the funding eligibility information to ensure you maintain eligibility: <https://www.laniertech.edu/dual-enrollment/dual-enrollment-funding/>
- Review your schedule on BannerWeb to verify the dates, times, and locations
- If you are self-pay/split-pay/joint enrolled, review your cost and make payments by the deadline
- View your courses in Blackboard on the first day of class and review your syllabus

For more information, please visit: <https://www.laniertech.edu/myltc/>

If you need this document in an accessible format, contact [adacoordinator@laniertech.edu](mailto:adacoordinator@laniertech.edu) or (770) 533- 7003.

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