



www.laniertech.edu

REQUEST FOR OFFICIAL TEST SCORES

**\*\*THIS FORM IS ONLY FOR PEOPLE THAT DO NOT HAVE AN ACADEMIC RECORD WITH**

**LANIER TECHNICAL COLLEGE\*\***

All others must request an Official Transcript [www.laniertech.edu/transcript](http://www.laniertech.edu/transcript)

Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_  
(First) (Middle) (Last)

Last Four of SSN: \_\_\_\_\_ Name used when tested at Lanier Technical College: \_\_\_\_\_

Current Address: \_\_\_\_\_

Email Address (required): \_\_\_\_\_ Current Phone: \_\_\_\_\_

I request that Lanier Tech release my Official Test Scores to:

\_\_\_\_ # Copies of Official Admissions Test Scores (Compass, Accuplacer or Asset) **\$7.50 Fee per Official Copy**  
After receipt of this document, the requestor will receive an email with payment options.

Release Requested Documents to: \_\_\_\_\_  
(Name of Individual/College/Employer, etc.)

Mailing Address if Applicable: \_\_\_\_\_

**Distribution Instructions:**

\_\_\_\_ Mail Document to address above.

\_\_\_\_ Fax Document to: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ Email Document to: \_\_\_\_\_

\_\_\_\_ I Will Pick Up Document At:

\_\_\_\_ Hall \_\_\_\_ Forsyth \_\_\_\_ Jackson \_\_\_\_ Barrow \_\_\_\_ Dawson

Student Signature (Required): \_\_\_\_\_

**\*\*NOTICE\*\* OFFICIAL TEST SCORES ARE PROCESSED WITHIN TWO BUSINESS DAYS. IF PICKUP IS REQUESTED, ALLOW FIVE BUSINESS DAYS FOR DELIVERY TO BARROW, DAWSON, FORSYTH, OR JACKSON. DUE TO THE CONFIDENTIAL INFORMATION, THE STUDENT SIGNATURE IS REQUIRED. THE ENVELOPE MUST REMAIN SEALED IN ORDER TO BE CONSIDERED OFFICIAL.**

**Equal Opportunity Institution**

For more information about our graduation rates, the median debt of students who completed the programs, and other important information please visit our website at <http://www.laniertech.edu/GE.aspx>.