



Supervisor & Industry Leadership

SAIL Spring 2024 – Lanier Technical College

8:00 a.m. – 12:00 Noon

2/13/24	Role of Supervisors, Listening (1) (Greg & Shelley)	Professional Behaviors (Greg & Shelley)
2/27/24	HR Employment Law** (Kelly)	HR Practice (Kelly)
3/12/24	Problem Solving (1) (Greg)	Problem Solving (2) (Greg)
3/19/24	HR Do’s and Don’ts (Kelly)	HR Performance Management (Kelly)
3/26/24	Listening (2) (Greg & Shelley)	Appreciation (Greg & Shelley)
4/9/24	Problem Solving (3) (Greg)	HR Case Studies (Kelly)
4/16/24	Emotional Intelligence (Shelley)	Critical Feedback (1)** (Greg)
4/23/24	Critical Feedback (2)** (Greg)	Continuous Improvement (1) (Greg)
4/30/24	Critical Feedback (3)** (Greg)	Continuous Improvement (2) (Greg)
5/7/24	Personalities & Interaction (Shelley)	Leading Meetings (Shelley)
5/14/24	Critical Feedback (4)** (Greg)	Safety (Greg)
5/21/24	Overflow, Evaluations (Greg & Shelley)	Graduation

Location: Building 5, Governor Nathan Deal Economic Development Center, Lanier Technical College -Gainesville Campus (2535 Lanier Tech Dr). Room # may vary.

Certification is based on attendance and participation in each outlined competency. Attendance is mandatory for all sessions. Any issues, contact Joan Lee. Class materials are available online and are provided in printed form.



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